



**ASISTA Immigration Assistance  
Position: Anti-Trafficking Project Attorney  
(Full-Time, Exempt, Remote)**

**Application due date: Accepting applications now;  
position is open until filled.**

**About ASISTA:**

ASISTA is a national leader in the movement for safety and justice for immigrant survivors of gender-based violence such as domestic violence, sexual assault, and human trafficking. Through policy advocacy, strategic litigation, training, case consultation and intervention, we deploy our specialized expertise to change individual lives and oppressive systems.

Our experience and expertise are situated solidly at the intersection of gender justice and immigrant rights. ASISTA's founders helped write the federal laws protecting immigrant survivors of gender-based violence, including the Violence Against Women Act. We are part of the broader, global movement for racial justice. Our approach is intersectional, holistic, and survivor-centered—elements that make our work, and this movement, stronger and more effective.

Our vision is that immigrants live in a just world free from violence. Our mission is to advance the dignity, rights, and liberty of immigrant survivors of violence. Please see our core values, below, and our anti-oppression statement [here](#). To learn more about ASISTA, please visit our website at [www.asistahelp.org](http://www.asistahelp.org).

**About this position:**

The Anti-Trafficking Project Attorney ("ATPA") helps to fulfill ASISTA's mission and supports legal service provider grantees of the Howard G. Buffett Foundation ("HGBF LSPs") representing immigrant survivors of human trafficking. The ATPA accomplishes this through individual and group case consultation (aka "technical assistance"), training, and resource development tailored to the needs of grantees. The ATPA tracks changes in immigration law, policy, and practice affecting trafficking survivors and develops resource materials needed to advance the legal representation of these survivors. This position works closely with external partners and other ASISTA staff to develop and coordinate the training and technical assistance offered to HGBF LSPs and others representing immigrant survivors of trafficking. The ATPA reports to the Legal and Policy Director. All staff positions at ASISTA rely on a variety of funding sources, and the primary funding for this position is expected to continue until February 28, 2027.

**Responsibilities:**

***Training & Technical Assistance (TTA)***

- Hold regular, dedicated Group and Individual TA sessions with HGBF LSP grantees to discuss legal questions and case strategies, identify solutions, and enhance grantees' ability to apply the most current strategy and best practices in their representation of immigrant trafficking survivors.
- Conduct training sessions as needed for HGBF LSP grantees on existing, new, or emerging immigration law and policy, implementation, and potentially responsive strategies affecting trafficking survivors.

- Coordinate and develop collaborations with immigration and trafficking experts and technical assistance providers to benefit HGBF LSP grantees and the broader field representing trafficking survivors.
- Present materials and learnings gathered in the project to the wider immigration field through ASISTA webinars and conferences.
- Identify trends and emerging issues in the field to enhance the provision of TA and training.

### ***Resource Material Development***

- Actively monitor changes to and implementation of immigration law and policy affecting trafficking survivors. Participate in working groups and coalitions with ASISTA partners to collaborate on solutions and ensure consistent analyses and guidance.
- Develop and distribute fact sheets, practice alerts, and practice advisories informing HGBF LSPs of new and impending changes to immigration law and policy affecting trafficking survivors, as well as the particular ways in which implementation can be expected to affect trafficking survivors.
- Create and disseminate template materials for use by HGBF LSP grantees in their representation of immigrant trafficking survivors. Materials may include items such as template or sample motions, legal memoranda, and initial application forms and cover letters.
- Collaborate with partners as appropriate on training and resource development.

### ***Other***

- Work as a team with ASISTA colleagues to carry out organizational, programmatic, and financial goals, including backfilling for colleagues as appropriate to facilitate continuity during staff leave time.
- Lead or participate in workgroups or other projects as appropriate, in consultation with the Legal and Policy Director.
- Represent ASISTA in coalitions and at national meetings as appropriate to address issues of importance to HGBF LSP grantees and practitioners representing trafficking survivors in immigration matters around the country.
- Manage interns and volunteers as necessary and appropriate.
- Collaborate on the drafting of grant applications and reports as needed.
- Fulfill all funder reporting obligations as appropriate.
- Attend required meetings, including ASISTA virtual staff meetings and in-person board meetings.
- Attend annual or semi-annual in-person gatherings of HGBF LSPs.

### **Approach:**

The Anti-Trafficking Project Attorney is expected to fulfill their responsibilities with an approach that reflects the following:

- A deep commitment to dignity and justice for immigrant survivors of trafficking and to ASISTA's mission, vision, and core values;
- A deep understanding of immigrant rights and racial and gender justice;
- A spirit of positive collaboration and teamwork, both internally with all ASISTA team members and externally with partner organizations and others;
- A commitment to proactive problem-solving.

The Anti-Trafficking Project Attorney is also expected to maintain their bar membership in good standing for the duration of their employment at ASISTA.

**Notes:**

- Some domestic travel will be required for training and other meetings.
- The above statements are not intended to encompass all functions and qualifications of this position; rather, they are intended to provide a general framework of the requirements of the position. The Anti-Trafficking Project Attorney may be required to perform other functions not specifically addressed in this job description.

**Qualifications:**

The ideal candidate will possess the following qualifications:

**Required**

- A deep commitment to dignity and justice for immigrant survivors of trafficking and to ASISTA's mission, vision, and core values
- Law degree and a member of the bar in good standing
- Deep understanding of immigrant rights and gender justice
- Significant experience representing trafficking survivors seeking varied forms of immigration relief, including T visas, U visas, VAWA, Asylum, DALE, and other forms of humanitarian relief for which they may be eligible, including in removal proceedings
- Demonstrated ability to collaborate effectively with partner organizations
- Excellent analytical, advocacy, and communication skills (both verbal and written)
- Demonstrated ability to work independently and be supervised remotely

**Preferred**

- Bi- or multi-lingual
- Experience conducting trainings and preparing written guidance to attorneys/accredited representatives and community members
- Experience leading rapid response programming
- Experience leading projects, including through Skadden, Equal Justice, or similar fellowships

**Characteristics:**

In addition to the above qualifications, the ideal candidate for this position possesses the following characteristics:

- Strong integrity
- Data-driven and goal-oriented
- Self-motivated, with strong organizational skills

**Geographic Location:**

ASISTA operates in a remote office environment, with staff located in California, Massachusetts, New York, Pennsylvania, Wisconsin, and Texas. The new Anti-Trafficking Project Attorney's location is flexible.

**Salary and Benefits:**

This is a full-time, exempt position, and ASISTA's typical work week is 35 hours. The salary for this position is \$77,422/year + benefits.

**To apply:**

The position is open until filled, and candidates are encouraged to apply as soon as possible. ASISTA operates in a collaborative, inclusive, and respectful work environment and seeks to hire and retain staff whose diversity reflects the communities we serve. We encourage candidates from all backgrounds, experiences, abilities and identities to apply. To apply, please send a resume and cover letter to [cristina@asistahelp.org](mailto:cristina@asistahelp.org) with the subject line "Anti-Trafficking Project Attorney."

**ASISTA's Core Values:**

- **Diversity:** We understand the intersecting nature of multiple forms of identity and oppression, and we believe that our efforts can only succeed when they amplify a wide range of perspectives and voices.
- **Collaboration:** We believe in building innovative partnerships and working collectively to confront the systemic injustice harming immigrant survivors.
- **Survivor-Centered:** We hold the experience of immigrant survivors, their strength and their resilience at the core of all we do.
- **Justice:** Our work is rooted in our efforts to eradicate inequality and systems of oppression, including patriarchal and white supremacist structures.
- **Integrity:** We promote transparency by engaging internally and externally with honesty, dignity, and respect for all.
- **Impact:** We know that expertise enhanced by creativity and tenacity leads to meaningful change for survivors.
- **Sustainability:** We believe the movement to advance lasting success for immigrant survivors must comprise healthy organizations that value their employees and partners.