## Vermont Service Center

## Standard Operating Procedure (SOP)

# I-918, PETITION FOR U NONIMMIGRANT STATUS 

Prepared by: Center Training Unit Vermont Service Center

February 1, 2010

Contact the VSC U Visa Team for changes or further information.

## Table of Contents

General ..... 8
Purpose. ..... 8
Disclaimer ..... 8
Applicability/ Scope ..... 8
Conflict Resolution ..... 8
Revisions ..... 9
General Adjudication Information ..... 10
De Novo Review ..... 10
Burden of Proof ..... 10
Evidence Standard ..... 10
Overview ..... 11
U-1 Eligibility Requirements ..... 11
U-2, U-3, U-4, U-5 Eligibility Requirements ..... 11
Visa Cap/ Waiting List ..... 11
Duration of Status ..... 11
Extension of status (U2 through U-5) ..... 12
Jurisdiction ..... 13
IBIS ..... 13
A-file Requirement ..... 13
Initial Evidence ..... 14
U-2, U-3, U-4, U-5 Initial Evidence ..... 15
Interim Relief ..... 15
Passport or Border Crossing Card ..... 15
Law Enforcement Certifications ..... 16
General ..... 16
Properly executed I-918 Supplement B ..... 16
Evidentiary Weight of the Law Enforcement Certification ..... 16
Certification Requirements ..... 16
Failure to Submit U Nonimmigrant Status Certification (Form I-918, Supplement B) ..... 17
Eligibility Requirements: Qualifying Criminal Activity ..... 18
General ..... 18
Statutorily Enumerated Criminal Activity ..... 18
Evidence of "similar activity" ..... 19
Eligibility Requirements: Victim Definitions ..... 20
General ..... 20
Direct Victim ..... 20
Unusually Direct Victim ..... 20
Indirect Victim ..... 21
Victim of Murder / Manslaughter ..... 21
Victim of Witness Tampering, Obstruction of Justice or Perjury ..... 22
Victim is Incapacitated / Incompetent ..... 22
Culpability ..... 23
Substantial Physical or Mental Abuse ..... 24
Pre-existing Conditions ..... 24
Series of Acts ..... 24
Required Evidence ..... 25
Additional Evidence of Abuse ..... 25
Eligibility Requirement: Possesses Information ..... 26
General ..... 26
Evidence ..... 26
Victim Under 16 years of age ..... 27
Age Exception ..... 27
Incapacitated or Incompetent Victim ..... 27
Evidence of Incapacitation or Incompetence ..... 27
Evidence Parent/ Guardian/Next Friend Possesses Info ..... 28
Evidence of Relationship to Petitioner ..... 28
Eligibility Requirement: Helpfulness to Law Enforcement Authorities ..... 29
General ..... 29
Helpfulness ..... 29
Evidence of Helpfulness ..... 29
Certifying Official Responsible for Veracity of Certifications ..... 30
Ongoing Helpfulness ..... 30
Law Enforcement Withdraws Certification ..... 31
Procedure for Contacting Law Enforcement ..... 32
Eligibility Requirement: Criminal activity violated US law or occurred in the US ..... 33
General ..... 33
Criminal activity occurred in the United States ..... 33
Criminal activity violated the laws of the U.S ..... 33
Evidence ..... 34
Qualifying Family Members ..... 35
General ..... 35
Locating Qualifying Family Member Petitions ..... 35
Form Annotations ..... 35
Determining Qualifying Family Members ..... 36
Existence of the relationship ..... 36
Initial Evidence ..... 37
Prohibition for Certain Family Members ..... 37
Principal has Adjusted to LPR status. ..... 37
Age-out Restrictions ..... 38
Evidence of Qualifying Relationship ..... 39
Spouse of U-1 ..... 39
Biological Child of U-1 ..... 39
Step Child of U-1 ..... 39
Adopted Child of U-1 ..... 39
Parent of U-1 ..... 39
Sibling of U-1 ..... 40
Filing From Outside the United States ..... 41
General ..... 41
Filing ..... 41
Evidence ..... 41
Photo Requirements ..... 41
Worksheet Annotations ..... 41
Interim Relief Considerations ..... 42
General ..... 42
Interim Relief Continuation ..... 42
Law enforcement certifications ..... 42
Approvals ..... 42
Classifications and Duration of Status ..... 43
General ..... 43
Nonimmigrant classifications ..... 43
Duration of Status ..... 43
Interim Relief ..... 43
Biometrics ..... 44
General ..... 44
Process ..... 44
Form FD-258 ..... 44
Needing Biometrics (in the US) ..... 44
Needing Biometrics (outside the US) ..... 45
Failure to Appear for Biometric Capture (in the U.S.) ..... 45
Failure to Provide for Fingerprints (outside the US) ..... 46
Excusing Failure to Appear ..... 46
Fingerprint Results ..... 47
Unclassifiable Fingerprints ..... 47
Check CLAIMS for FP Response ..... 48
Fingerprint Response ..... 49
FD-258 in File but No Results in System ..... 51
Requesting Duplicate or Updated RAP Sheets for IDENT cases ..... 51
No Record Found ..... 52
Reviewing IDENT Response ..... 53
Inadmissibility/Waivers ..... 54
General ..... 54
Waiver Ability ..... 54
Grounds of Inadmissibility that may be Waived ..... 54
Waiver Approval ..... 55
Multiple I-192 Waivers Filed ..... 56
Waiver Denial ..... 56
Revocation of Waiver I-192 ..... 56
Effect of I-918 Revocation on Approved Waivers ..... 56
Waiver of Passport Requirement ..... 57
Form I-193 Waiver Filed ..... 57
I-192 FBI Name Check Process ..... 58
General ..... 58
Process ..... 59
How to Process "No Data Found" and "Error" Results ..... 60
Missing or Incorrect DOB ..... 60
Name Variations in NDOB result ..... 61
Incorrect A-number. ..... 61
FBI Name Check Response Chart ..... 62
Validity Dates ..... 63
General ..... 63
U-1 with Interim Relief. ..... 63
U-1 Scenarios ..... 63
U-1 Without Interim Relief. ..... 64
U-2 Through U-5, Principal and Derivative Had Interim Relief ..... 64
U-2, U-4 and U-5 Scenarios With Interim Relief ..... 65
U-3 Reaching 21 Before Validity Expires ..... 65
U-2 Through U-5 Neither Principal nor Derivative had Interim Relief ..... 65
U-2 through U-5 Scenarios Without Interim Relief ..... 66
U-2 through U-5: Principal's time expired but U-1 has I-485 pending ..... 66
U-2 through U-5: Principal's time expired ..... 66
U-1 has not filed the I-485 ..... 66
U-2 Through U-5 Interim Relief for the Principal Only ..... 67
U-2 Through U-5 Interim Relief for Derivative Only or Derivative's Interim Relief Predates the Principal's ..... 67
U-1 Through U-5 Interim Relief terminated for failure to file I-918/I-918A timely ..... 68
Decisions ..... 69
General ..... 69
Approval for U-1 (petitioner in the U.S.) ..... 69
Approval for U-1 (petitioner outside the U.S.) ..... 69
Approval of U-2 through U-5 (qualifying family member in the U.S.) ..... 69
Approval of U-2 through U-5 (qualifying family member outside the U.S.) ..... 70
Multiple Filings ..... 70
Denial (principals) ..... 70
Denial (qualifying family members) ..... 70
NTA issuance ..... 70
Section 384: Disclosure of Information ..... 71
General ..... 71
Exceptions for Disclosure of Information ..... 71
Confidentiality Provisions ..... 72
Disciplinary Action for Violation ..... 72
Section 384: Adverse Information ..... 73
General ..... 73
Prohibition for Usage of Certain Adverse Information ..... 73
Source Determination ..... 73
Information from Public Sources ..... 74
Information Generated from Non-Public Sources ..... 75
Acknowledging Information in the File. ..... 75
Discovery of an apparent violation ..... 75
Employment Authorization. ..... 76
General ..... 76
U-1 Employment (alien in the U.S.) ..... 76
U-1 Employment (alien outside the U.S.) ..... 76
U-2 through U-5 Employment (alien in the U.S.) ..... 77
U-2 through U-5 Employment (alien outside the U.S.) ..... 77
Denial ..... 77
GUI CLAIMS Updating Errors ..... 77
Waiting List Process ..... 78
General ..... 78
Process for approvable ..... 78
I-918s and accompanying I-918As after the cap is reached ..... 78
Routing for all Waiting List Approvals ..... 78
Petition / Application Annotations ..... 79
Validity Dates - Principal (No Interim Relief) ..... 79
Validity Dates - Principal (Interim Relief) ..... 79
Validity Dates - Derivative (No Interim Relief) ..... 80
Validity Dates - Derivative (Interim Relief) ..... 80
I-918 / I-918A, I-912 Actions ..... 81
Effect of Revocation on numerical limit ..... 81
Revocation ..... 82
General ..... 82
Automatic Revocation ..... 82
Revocation on Notice ..... 82
Notice of Intent ..... 82
Notification of revocation ..... 83
Effect of revocation on principal ..... 83
Effect of revocation on derivative ..... 83
Appeal rights ..... 83
Notice to Appear (NTA) ..... 83
Appeals and Motions ..... 84
Appeal Rights ..... 84
Motion Rights ..... 84
Effect of Immigration Proceedings ..... 85
General ..... 85
Open proceedings at the time of filing ..... 85
Final orders of removal, deportation or exclusion ..... 85
Effect of approvals on proceedings ..... 85
Trafficking Referrals ..... 86
General ..... 86
Qualifying cases ..... 86
Process ..... 86
General Processing Information ..... 87
General ..... 87
Record of Proceeding (ROP) ..... 87
System Access ..... 88
General ..... 88
Entering the U Database ..... 88
Searching for a Record ..... 90
Electronic Adjudication ..... 91
Updating in Access ..... 93
Updating a decision ..... 93
Approval of ..... 94
I-918 \& I-918A in ACCESS ..... 94
Denial of I-918 or I-918A in ACCESS ..... 94
RFE / Intent to Deny for I-918 or I-918A in ACCESS. ..... 95
Verify Case History in ACCESS ..... 95
GUI Updating ..... 96
General ..... 96
Approval ..... 96
RFE ..... 97
Denial ..... 97
GUI Updating Errors. ..... 97
Claims Updating ..... 98
General ..... 98
I-192 APPROVAL ..... 98
I-192 Denial ..... 98
Glossary of Terms ..... 99
BIWPA ..... 99
Certifying Agency ..... 99
Certifying Official ..... 99
Indian Country ..... 99
Investigation or prosecution ..... 99
Military Installation ..... 100
Next friend ..... 100
Physical or mental abuse. ..... 100
Similar activity ..... 100
Qualifying family member ..... 100
United States ..... 101
U nonimmigrant status certification ..... 101
U interim relief. ..... 101
Victim of qualifying criminal activity ..... 101
Previous Revisions ..... 102
Changes Prior to Current Revision Date ..... 102

## Eligibility Requirements: Qualifying Criminal Activity

## General

Statutorily
Enumerated Criminal Activity

There are 26 crime categories listed in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

* Referrals will be made to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).


## Eligibility Requirements: Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Eligibility Requirements: Victim Definitions

## General

## Direct Victim

Unusually Direct Victim

The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.

There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:

- murder and manslaughter,
- victims of violent crimes who are incapacitated or incompetent, and
- victims of witness tampering, obstruction of justice, and perjury.

Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Eligibility Requirements: Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (ie. demonstrating direct and proximate harm based on the qualifying criminal activity).

Example: A 36-year-old woman is murdered. Her mother files the I918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

Victim of
Murder /
Manslaughter

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Eligibility Requirements: Victim Definitions, Continued

Victim of Witness
Tampering,
Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18 .

Continued on the next page

## Eligibility Requirements: Victim Definitions, Continued

Culpability An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking U nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

## Eligibility Requirements: Victim Definitions

Substantial Physical or Mental Abuse

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

Pre-existing Conditions

Series of Acts Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

## Eligibility Requirements: Victim Definitions, Continued

Required
Evidence

Additional Evidence of Abuse

Required evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Eligibility Requirement: Possesses Information

## General

Evidence
Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Eligibility Requirement: Possesses Information, Continued

Victim Under
16 years of age

Age Exception

## Incapacitated

 or Incompetent VictimWhen the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.


## Evidence of Incapacitation or Incompetence

Evidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Eligibility Requirement: Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend | Certification" |
| Possesses Info | - Police reports |
|  | - Court documents |

Evidence of Relationship to Petitioner

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Eligibility Requirement: Helpfulness to Law Enforcement Authorities

## General

## Helpfulness

## Evidence of Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on U nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Helpfulness in question

Certifying Official Responsible for Veracity of Certifications

Ongoing Helpfulness

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

The statute governing the helpfulness requirement (8 USC 1101(a)(15)(U)(i)(III)) is written in several verb tenses. This allows for aliens to file for $U$ nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

## Disagreement between law enforcement agencies:

## Law <br> Enforcement Withdraws Certification

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement (on page 32) to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement.

If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

# Eligibility Requirement: HelpfuIness to Law Enforcement Authorities, Continued 

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for
Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | Officers will forward all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Eligibility Requirement: Criminal activity violated US law or occurred in the US

General<br>Criminal activity occurred in the United States

## Criminal activity violated the laws of the U.S.

In order to qualify for U nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

USCIS interprets the phrase "violated the laws of the U.S." to mean criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

# Eligibility Requirement: Criminal activity violated US law or occurred in the US, continued 

Evidence

Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant

Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

## Standard Operating Procedure (SOP)

## I-918, PETITION FOR U NONIMMIGRANT STATUS

Prepared by: Center Training Unit<br>Vermont Service Center

August 13, 2013

## Table of Contents

General ..... 4
General ..... 4
General Adjudication Information ..... 6
Overview ..... 7
Filing Requirements ..... 11
Initial Evidence ..... 11
Law Enforcement Certifications ..... 13
Eligibility Requirements ..... 16
Qualifying Criminal Activity ..... 16
Victim Definitions ..... 18
Possesses Information ..... 23
Helpfulness to Law Enforcement Authorities ..... 26
Criminal activity violated U.S. law or occurred in the United States ..... 30
Qualifying Family Members ..... 32
Overview ..... 32
Eligibility ..... 33
Evidence of Qualifying Relationship ..... 37
Special Considerations ..... 39
Filing From Outside the United States ..... 39
Interim Relief Considerations ..... 40
Classifications and Duration of Status ..... 41
Classifications and Validity Dates ..... 41
Biometrics ..... 42
Overview ..... 42
Filing Location ..... 43
Failure to Appear or Provide Fingerprints ..... 44
Fingerprint Results ..... 46
Fingerprint Refresh Procedure ..... 52
Validity Dates ..... 53
Decisions ..... 61
Overview ..... 61
Approvals ..... 62
Denials ..... 64
Section 384 ..... 65
Disclosure of Information ..... 65
Use of Evidence in the File ..... 67
Chapter 10: Employment Authorization ..... 70
August 13, 2013
Overview ..... 70
U-1 ..... 71
U-2 through U-5 ..... 72
Denial and Updating Errors ..... 73
Post U Visa CAP Process ..... 74
Overview ..... 74
Routing and Annotations ..... 75
Validity Dates ..... 76
Case Actions ..... 78
Unlawful Presence and Revocations ..... 79
Revocations ..... 80
Overview ..... 80
Effects of Revocation ..... 82
Appeals and Motions ..... 83
Overview ..... 83
Motions to Reopen Denial for No. Supplement B ..... 84
Immigration Proceedings ..... 85
Effect of Immigration Proceedings ..... 85
Trafficking Referrals ..... 86
Trafficking Referrals ..... 86
Processing ..... 87
General Processing. ..... 87
Record of Proceeding ..... 88
Duplicate Copies and Systems ..... 89
Adjudication ..... 90
Updating. ..... 90
Generating the Approval Notice ..... 91
Updating in HAVEN ..... 93
Processing an Approval ..... 103
GUI Updating. ..... 104
Glossary of Terms ..... 107
I-918 SOP Revisions ..... 110

## Eligibility Requirements

## Qualifying Criminal Activity

## General

Statutorily
Enumerated
Criminal
Activity
There are 26 crime categories listed in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution | Stalking |
| Fraud in Foreign Labor <br> Contracting |  |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

Make a referral to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).

## Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Victim Definitions

General

## Direct Victim

Bystanders
Who Suffer
Unusually
Direct injuries

The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.

There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:

- murder and manslaughter,
- victims of violent crimes who are incapacitated or incompetent, and
- victims of witness tampering, obstruction of justice, and perjury.

Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).


## Example:

A 36-year-old woman is murdered. Her mother files the I-918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

## Victim of <br> Murder / <br> Manslaughter <br> A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Victim Definitions, Continued

Victim of
Witness
Tampering, Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18.

Continued on next page

## Victim Definitions, Continued

Culpability

Substantial
Physical or Mental Abuse

An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking U nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

## The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

## Victim Definitions, Continued

Pre-existing
Conditions

## Series of Acts

## Required

 Evidence
## Additional Evidence of Abuse

Some victims may have a pre-existing physical or mental injury or conditions at the time of the abuse. Consider the extent to which any such conditions were aggravated by the qualifying criminal activity.

Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

Required evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Possesses Information

## General

Evidence

The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Possesses Information, Continued

Victim Under
16 years of age

When the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

Age Exception For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.


## Evidence of Incapacitation or Incompetence <br> Evidence of the incapacitation or incompetence may include: <br> - Medical reports regarding the incapacitation <br> - Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner <br> - Court declaration of incompetence

## Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend | Certification" |
| Possesses Info | - Police reports |
|  | - Court documents |

Evidence of Relationship to Petitioner

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Helpfulness to Law Enforcement Authorities

## General

## Helpfulness

Evidence of
Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for U nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on $U$ nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

## Helpfulness to Law Enforcement Authorities, Continued

Helpfulness in question

Certifying
Official
Responsible for
Veracity of
Certifications

Ongoing
Helpfulness

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

The statute governing the helpfulness requirement (8 USC $1101(\mathrm{a})(15)(\mathrm{U})(\mathrm{i})(\mathrm{III}))$ is written in several verb tenses. This allows for aliens to file for U nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

## Helpfulness to Law Enforcement Authorities, Continued

## Disagreement

 between law enforcement agencies:
## Law <br> Enforcement Withdraws Certification

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement.

If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

## Helpfulness to Law Enforcement Authorities, Continued

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Criminal activity violated U.S. law or occurred in the United States

## General

Criminal activity occurred in the United States

In order to qualify for $U$ nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

Criminal
activity violated the laws of the United States

USCIS interprets the phrase "violated the laws of the United States" to mean criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

## Criminal activity violated U.S. law or occurred in the United

 States, ContinuedEvidence

Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

## Standard Operating Procedure (SOP)

# I-918, PETITION FOR U NONIMMIGRANT STATUS 

Prepared by: Center Training Unit<br>Vermont Service Center

June 24, 2013

## Table of Contents

Chapter 1: General ..... 4
General ..... 4
General Adjudication Information ..... 6
Overview ..... 7
Chapter 2: Filing Requirements ..... 11
Initial Evidence ..... 11
Law Enforcement Certifications ..... 13
Chapter 3: Eligibility Requirements ..... 16
Eligibility Requirements: Qualifying Criminal Activity ..... 16
Eligibility Requirements: Victim Definitions ..... 18
Eligibility Requirement: Possesses Information ..... 24
Eligibility Requirement: Helpfulness to Law Enforcement Authorities ..... 27
Eligibility Requirement: Criminal activity violated U.S. law or occurred in the United States ..... 31
Chapter 4: Qualifying Family Members ..... 33
Qualifying Family Members ..... 33
Evidence of Qualifying Relationship ..... 38
Chapter 5: Special Considerations ..... 40
Filing From Outside the United States ..... 40
Interim Relief Considerations ..... 41
Chapter 6: Classifications and Duration of Status ..... 42
Classifications and Validity Dates ..... 42
Chapter 7: Biometrics ..... 43
Biometrics ..... 43
Fingerprint Results ..... 47
Fingerprint Refresh Procedure ..... 53
Chapter 8: Validity Dates ..... 54
Validity Dates ..... 54
Chapter 8: Decisions ..... 62
Decisions ..... 62
Chapter 9: Section 384 ..... 64
Section 384: Disclosure of Information ..... 64
Section 384: Adverse Information ..... 66
Chapter 10: Employment Authorization ..... 69
Employment Authorization. ..... 69
Chapter 11: Waiting List ..... 71
Waiting List Process ..... 71
Chapter 12: Revocations ..... 75
Revocation ..... 75
Chapter 13: Appeals and Motions ..... 77
Appeals and Motions ..... 77
Chapter 14: Immigration Proceedings. ..... 79
Effect of Immigration Proceedings ..... 79
Chapter 15: Trafficking Referrals ..... 80
Trafficking Referrals. ..... 80
Chapter 16: General Processing ..... 81
General Processing Information ..... 81
Chapter 17: Adjudication ..... 84
Adjudication. ..... 84
Processing an Approval ..... 97
GUI Updating. ..... 98
Glossary of Terms. ..... 101
I-918 SOP Revisions ..... 104

## Chapter 3: Eligibility Requirements

 Eligibility Requirements: Qualifying Criminal Activity
## General

Statutorily
Enumerated
Criminal
Activity
There are 26 crime categories listed in 101(a)(15)(U)(iii) of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution | Stalking |
| Fraud in Foreign Labor <br> Contracting |  |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

Make a referral to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).

## Eligibility Requirements: Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in 101(a)(15)(U)(iii) of the INA.

## Eligibility Requirements: Victim Definitions

General<br>The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.<br>There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:<br>- murder and manslaughter,<br>- victims of violent crimes who are incapacitated or incompetent, and<br>- victims of witness tampering, obstruction of justice, and perjury.

Direct Victim

Bystanders
Who Suffer
Unusually
Direct injuries
Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Eligibility Requirements: Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).


## Example:

A 36-year-old woman is murdered. Her mother files the I-918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

| Victim of | A petitioner may be considered an indirect victim of murder or |
| :--- | :--- |
| Murder / | manslaughter, if he/she is one of the following in relation to the deceased: |

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Eligibility Requirements: Victim Definitions, Continued

Victim of Witness
Tampering, Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18 .

Continued on the next page

## Eligibility Requirements: Victim Definitions, Continued

Culpability An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking $U$ nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

Substantial
Physical or
Mental Abuse

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

## Eligibility Requirements: Victim Definitions, Continued

Pre-existing Conditions

Series of Acts Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

Continued on next page

## Eligibility Requirements: Victim Definitions, Continued

## Required Evidence

## Additional

 Evidence of AbuseRequired evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Eligibility Requirement: Possesses Information

## General The petitioner must possess information about the qualifying criminal activity of which he or she is a victim. <br> A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity. <br> Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence
Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Eligibility Requirement: Possesses Information, Continued

Victim Under
16 years of age

Age Exception

## Incapacitated

 or Incompetent Victim
## Evidence of

 Incapacitation or IncompetenceWhen the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.

Evidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Eligibility Requirement: Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend Certification" <br> Possesses Info - Police reports <br>  - Court documents |  |

Evidence of Relationship to Petitioner

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Eligibility Requirement: Helpfulness to Law Enforcement Authorities

## General

Helpfulness

## Evidence of <br> Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on U nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

## Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued

Helpfulness in question Official Responsible for Veracity of Certifications

Ongoing
Helpfulness

Certifying The alien may choose which law enforcement agency to ask for his/her
USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record. certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

The statute governing the helpfulness requirement (8 USC $1101(\mathrm{a})(15)(\mathrm{U})(\mathrm{i})(\mathrm{III}))$ is written in several verb tenses. This allows for aliens to file for U nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

## Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued

## Disagreement

 between law enforcement agencies:
## Law If the original certifying agency withdraws or disavows its certification, the <br> Enforcement Withdraws Certification alien can no longer be considered to meet the helpfulness requirement. <br> If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

## Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Eligibility Requirement: Criminal activity violated U.S. law or occurred in the United States

General<br>Criminal activity<br>occurred in the United States


#### Abstract

In order to qualify for $U$ nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.


USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.


#### Abstract

Criminal USCIS interprets the phrase "violated the laws of the United States" to mean activity violated the laws of the United States criminal activity that occurred outside the United States that is in violation of U.S. law.


This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

## Eligibility Requirement: Criminal activity violated U.S. Iaw or occurred in the United Statestates, Continued

Evidence

Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

## Standard Operating Procedure (SOP)

# I-918, PETITION FOR U NONIMMIGRANT STATUS 

Prepared by: Center Training Unit<br>Vermont Service Center

January 18, 2012

## Table of Contents

General ..... 8
Purpose ..... 8
Disclaimer ..... 8
Applicability/ Scope ..... 8
Conflict Resolution ..... 8
Revisions ..... 9
General Adjudication Information ..... 10
De Novo Review ..... 10
Burden of Proof ..... 10
Evidence Standard ..... 10
Routing Worksheets ..... 10
Overview ..... 11
U-1 Eligibility Requirements ..... 11
U-2, U-3, U-4, U-5 Eligibility Requirements ..... 11
Visa Cap/ Waiting List ..... 11
Duration of Status ..... 11
Extension of status (U2 through U-5) ..... 12
Jurisdiction ..... 13
IBIS ..... 13
A-file Requirement ..... 13
Initial Evidence ..... 14
U-2, U-3, U-4, U-5 Initial Evidence ..... 15
Interim Relief ..... 15
Passport or Border Crossing Card ..... 15
Law Enforcement Certifications ..... 16
General ..... 16
Properly executed I-918 Supplement B ..... 16
Evidentiary Weight of the Law Enforcement Certification ..... 16
Certification Requirements ..... 16
Failure to Submit U Nonimmigrant Status Certification (Form I-918, Supplement B) ..... 17
Eligibility Requirements: Qualifying Criminal Activity ..... 18
General ..... 18
Statutorily Enumerated Criminal Activity ..... 18
Evidence of "similar activity" ..... 19
Eligibility Requirements: Victim Definitions ..... 20
General ..... 20
Direct Victim ..... 20
Unusually Direct Victim ..... 20
Indirect Victim ..... 21
Victim of Murder / Manslaughter ..... 21
Victim of Witness Tampering, Obstruction of Justice or Perjury ..... 22
Victim is Incapacitated / Incompetent ..... 22
Culpability ..... 23
Substantial Physical or Mental Abuse ..... 24
Pre-existing Conditions. ..... 24
Series of Acts ..... 24
Required Evidence ..... 25
Additional Evidence of Abuse ..... 25
Eligibility Requirement: Possesses Information ..... 26
General ..... 26
Evidence ..... 26
Victim Under 16 years of age ..... 27
Age Exception ..... 27
Incapacitated or Incompetent Victim. ..... 27
Evidence of Incapacitation or Incompetence ..... 27
Evidence Parent/ Guardian/Next Friend Possesses Info ..... 28
Evidence of Relationship to Petitioner ..... 28
Eligibility Requirement: Helpfulness to Law Enforcement Authorities ..... 29
General ..... 29
Helpfulness ..... 29
Evidence of Helpfulness ..... 29
Certifying Official Responsible for Veracity of Certifications ..... 30
Ongoing Helpfulness ..... 30
Law Enforcement Withdraws Certification ..... 31
Procedure for Contacting Law Enforcement ..... 32
Eligibility Requirement: Criminal activity violated US law or occurred in the US ..... 33
General ..... 33
Criminal activity occurred in the United States ..... 33
Criminal activity violated the laws of the U.S ..... 33
Evidence ..... 34
Qualifying Family Members ..... 35
General ..... 35
Locating Qualifying Family Member Petitions ..... 35
Form Annotations ..... 35
Determining Qualifying Family Members ..... 36
Existence of the relationship ..... 36
Initial Evidence ..... 37
Prohibition for Certain Family Members ..... 37
Principal has Adjusted to LPR status ..... 37
Age-out Restrictions ..... 38
Evidence of Qualifying Relationship ..... 39
Spouse of U-1 ..... 39
Biological Child of U-1 ..... 39
Step Child of U-1 ..... 39
Adopted Child of U-1 ..... 39
Parent of U-1 ..... 39
Sibling of U-1 ..... 40
Filing From Outside the United States ..... 41
General ..... 41
Filing ..... 41
Evidence ..... 41
Photo Requirements ..... 41
Worksheet Annotations ..... 41
Interim Relief Considerations ..... 42
General ..... 42
Interim Relief Continuation ..... 42
Law enforcement certifications ..... 42
Approvals ..... 42
Classifications and Duration of Status ..... 43
General ..... 43
Nonimmigrant classifications ..... 43
Duration of Status ..... 43
Interim Relief ..... 43
Biometrics ..... 44
General ..... 44
Process ..... 44
Form FD-258 ..... 44
Needing Biometrics (in the US) ..... 44
Needing Biometrics (outside the US) ..... 45
Failure to Appear for Biometric Capture (in the U.S.) ..... 45
Failure to Provide for Fingerprints (outside the US) ..... 46
Excusing Failure to Appear ..... 46
Fingerprint Results ..... 47
Unclassifiable Fingerprints ..... 47
Check CLAIMS for FP Response ..... 48
Fingerprint Response ..... 49
FD-258 in File but No Results in System ..... 51
Requesting Duplicate or Updated RAP Sheets for IDENT cases ..... 51
No Record Found ..... 52
Reviewing IDENT Response ..... 53
Inadmissibility/Waivers ..... 54
General ..... 54
Waiver Ability ..... 54
Grounds of Inadmissibility that may be Waived ..... 54
Health Related Grounds Requiring I-693 ..... 55
Form I-693 Validity ..... 56
Waiver Approval ..... 56
Multiple I-192 Waivers Filed ..... 56
Waiver Denial ..... 56
Revocation of Waiver I-192 ..... 57
Effect of I-918 Revocation on Approved Waivers ..... 57
Waiver of Passport Requirement ..... 57
Form I-193 Waiver Filed ..... 58
I-192 FBI Name Check Process ..... 59
General ..... 59
Process ..... 60
How to Process "No Data Found" and "Error" Results ..... 61
Missing or Incorrect DOB ..... 61
Name Variations in NDOB result ..... 62
Incorrect A-number. ..... 62
FBI Name Check Response Chart ..... 63
Validity Dates ..... 64
General ..... 64
U-1 with Interim Relief ..... 64
U-1 Scenarios ..... 64
U-1 Without Interim Relief ..... 65
U-2 Through U-5, Principal and Derivative Had Interim Relief ..... 65
U-2, U-4 and U-5 Scenarios With Interim Relief ..... 66
U-3 Reaching 21 Before Validity Expires ..... 66
U-2 Through U-5 Neither Principal nor Derivative had Interim Relief ..... 66
U-2 through U-5 Scenarios Without Interim Relief ..... 67
U-2 through U-5: Principal's time expired but U-1 has I-485 pending ..... 67
U-2 through U-5: Principal's time expired ..... 67
U-1 has not filed the I-485 ..... 67
U-2 Through U-5 Interim Relief for the Principal Only ..... 68
U-2 Through U-5 Interim Relief for Derivative Only or Derivative's Interim Relief Predates the Principal's ..... 68
U-1 Through U-5 Interim Relief terminated for failure to file I-918/I-918A timely ..... 69
I-918A Age-Out Deferred Action Review ..... 70
General ..... 70
Identifying Cases ..... 70
Deferred Action Eligibility ..... 70
Validity Dates ..... 71
Updating and Routing When Eligible for Deferred Action ..... 71
Routing When Ineligible for Deferred Action ..... 72
Ineligible for Deferred Action due to LPR status ..... 72
Decisions ..... 73
General ..... 73
Approval for U-1 (petitioner in the U.S.) ..... 73
Approval for U-1 (petitioner outside the U.S.) ..... 73
Approval of U-2 through U-5 (qualifying family member in the U.S.) ..... 73
Approval of U-2 through U-5 (qualifying family member outside the U.S.) ..... 74
Multiple Filings ..... 74
Denial (principals) ..... 74
Denial (qualifying family members) ..... 74
NTA issuance ..... 74
Section 384: Disclosure of Information ..... 75
General ..... 75
Exceptions for Disclosure of Information ..... 75
Confidentiality Provisions ..... 76
Disciplinary Action for Violation ..... 76
Section 384: Adverse Information ..... 77
General ..... 77
Prohibition for Usage of Certain Adverse Information ..... 77
Source Determination ..... 77
Information from Public Sources ..... 78
Information Generated from Non-Public Sources ..... 79
Acknowledging Information in the File. ..... 79
Discovery of an apparent violation ..... 79
Employment Authorization. ..... 80
General ..... 80
U-1 Employment (alien in the U.S.) ..... 80
U-1 Employment (alien outside the U.S.) ..... 80
U-2 through U-5 Employment (alien in the U.S.) ..... 81
U-2 through U-5 Employment (alien outside the U.S.) ..... 81
Denial ..... 81
GUI CLAIMS Updating Errors ..... 81
Waiting List Process ..... 82
General ..... 82
Process for approvable ..... 82
I-918s and accompanying I-918As after the cap is reached ..... 82
Routing for all Waiting List Approvals ..... 82
Petition / Application Annotations ..... 83
Validity Dates - Principal (No Interim Relief) ..... 83
Validity Dates - Principal (Interim Relief) ..... 83
Validity Dates - Derivative (No Interim Relief) ..... 84
Validity Dates - Derivative (Interim Relief) ..... 84
I-918 / I-918A, I-912 Actions ..... 85
Effect of Revocation on numerical limit ..... 85
Revocation ..... 86
General ..... 86
Automatic Revocation ..... 86
Revocation on Notice ..... 86
Notice of Intent ..... 86
Notification of revocation ..... 87
Effect of revocation on principal ..... 87
Effect of revocation on derivative ..... 87
Appeal rights ..... 87
Notice to Appear (NTA) ..... 87
Appeals and Motions ..... 88
Appeal Rights ..... 88
Motion Rights ..... 88
Effect of Immigration Proceedings ..... 89
General ..... 89
Open proceedings at the time of filing. ..... 89
Final orders of removal, deportation or exclusion ..... 89
Effect of approvals on proceedings ..... 89
Trafficking Referrals ..... 90
General ..... 90
Qualifying cases ..... 90
Process ..... 90
General Processing Information ..... 91
General ..... 91
Record of Proceeding (ROP) ..... 91
Second Copy of Petition/ ..... 92
Application in file ..... 92
System Access ..... 93
General ..... 93
Adjudication ..... 94
Updating in GUI and HAVEN ..... 94
Verify Approval Info. for I-918A Qualifying Family Member ..... 95
Entering HAVEN ..... 96
Searching for a Record in HAVEN ..... 96
HAVEN Search Screen Screenshot ..... 97
Sample HAVEN Search Results ..... 97
Retrieving a Case in HAVEN ..... 98
Result Screenshot from Retrieving a Case in HAVEN ..... 99
Updating a Decision in HAVEN ..... 100
Processing an Approval ..... 106
Processing an Approval ..... 106
HAVEN Updating Errors ..... 106
GUI Updating. ..... 107
General ..... 107
Approval (U-1 In the US) ..... 107
Approval (U-1 Outside of the US) ..... 108
RFE ..... 108
Denial. ..... 109
GUI Updating Errors. ..... 109
Claims Updating ..... 110
General ..... 110
I-192 APPROVAL ..... 110
I-192 Denial ..... 110
Glossary of Terms ..... 111
BIWPA ..... 111
Certifying Agency ..... 111
Certifying Official ..... 111
Indian Country ..... 111
Investigation or prosecution ..... 111
Military Installation ..... 112
Next friend ..... 112
Physical or mental abuse. ..... 112
Similar activity ..... 112
Qualifying family member ..... 112
United States ..... 113
U nonimmigrant status certification. ..... 113
U interim relief. ..... 113
Victim of qualifying criminal activity ..... 113
Previous Revisions ..... 114
Changes Prior to Current Revision Date ..... 114

## Eligibility Requirements: Qualifying Criminal Activity

## General

Statutorily
Enumerated Criminal Activity

There are 26 crime categories listed in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

* Referrals will be made to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).


## Eligibility Requirements: Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Eligibility Requirements: Victim Definitions

## General

## Direct Victim

Unusually Direct Victim

The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.

There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:

- murder and manslaughter,
- victims of violent crimes who are incapacitated or incompetent, and
- victims of witness tampering, obstruction of justice, and perjury.

Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Eligibility Requirements: Victim Definitions, Continued

Indirect Victim

Victim of
Murder /
Manslaughter

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).

Example: A 36-year-old woman is murdered. Her mother files the I918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Eligibility Requirements: Victim Definitions, Continued

Victim of Witness
Tampering,
Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18.

Continued on the next page

## Eligibility Requirements: Victim Definitions, Continued

Culpability An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking $U$ nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

## Eligibility Requirements: Victim Definitions

Substantial
Physical or Mental Abuse

Pre-existing Conditions

Series of Acts Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

## Eligibility Requirements: Victim Definitions, Continued

## Required Evidence

Additional Evidence of Abuse

Required evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Eligibility Requirement: Possesses Information

## General

Evidence
The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Eligibility Requirement: Possesses Information, Continued

Victim Under
16 years of age

## Incapacitated or Incompetent Victim

## Evidence of

 Incapacitation or IncompetenceAge Exception For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.
When the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.

Evidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Eligibility Requirement: Possesses Information, Continued

## Evidence of Relationship to Petitioner

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend | Certification" <br> Possesses Info |
|  | - Police reports |
|  | - Court documents |

Evidence the parent/guardian/next friend possesses information may include:

- Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification"
- Court documents

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Eligibility Requirement: Helpfulness to Law Enforcement Authorities

## General

Helpfulness

Evidence of Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for U nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on U nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

Continued on next page

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Helpfulness in question

Certifying Official Responsible for Veracity of Certifications

Ongoing Helpfulness

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

The statute governing the helpfulness requirement (8 USC 1101(a)(15)(U)(i)(III)) is written in several verb tenses. This allows for aliens to file for U nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Disagreement between law enforcement agencies:

## Law <br> Enforcement Withdraws Certification

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement (on page 32) to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement.

If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for
Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Eligibility Requirement: Criminal activity violated US law or occurred in the US

General<br>Criminal activity occurred in the United States

## Criminal

 activity violated the laws of the U.S.In order to qualify for U nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

USCIS interprets the phrase "violated the laws of the U.S." to mean criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

## Eligibility Requirement: Criminal activity violated US Iaw or occurred in the US, Continued

Evidence

Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

# Standard Operating Procedure (SOP) 

# I-918, PETITION FOR U NONIMMIGRANT STATUS 

Prepared by: Center Training Unit Vermont Service Center

August 27, 2013

## Table of Contents

General ..... 4
General ..... 4
General Adjudication Information ..... 6
Overview ..... 7
Filing Requirements ..... 11
Initial Evidence ..... 11
Law Enforcement Certifications ..... 13
Eligibility Requirements ..... 16
Qualifying Criminal Activity ..... 16
Victim Definitions ..... 18
Possesses Information ..... 23
Helpfulness to Law Enforcement Authorities ..... 26
Criminal activity violated U.S. law or occurred in the United States ..... 30
Qualifying Family Members ..... 32
Overview ..... 32
Eligibility ..... 33
Evidence of Qualifying Relationship ..... 37
Special Considerations ..... 39
Filing From Outside the United States ..... 39
Interim Relief Considerations ..... 40
Classifications and Duration of Status ..... 41
Classifications and Validity Dates ..... 41
Biometrics ..... 42
Overview ..... 42
Filing Location ..... 43
Failure to Appear or Provide Fingerprints ..... 44
Fingerprint Results ..... 46
Fingerprint Refresh Procedure ..... 52
Validity Dates ..... 53
Decisions ..... 61
Overview ..... 61
Approvals ..... 62
Denials ..... 64
Section 384 ..... 65
Disclosure of Information ..... 65
Use of Evidence in the File ..... 67
Chapter 10: Employment Authorization ..... 70
Overview ..... 70
U-1 ..... 71
U-2 through U-5 ..... 72
Denial and Updating Errors ..... 73
Post U Visa CAP Process ..... 74
Overview ..... 74
Routing and Annotations ..... 75
Validity Dates ..... 76
Case Actions ..... 78
Unlawful Presence and Revocations ..... 79
Revocations ..... 80
Overview ..... 80
Effects of Revocation ..... 82
Appeals and Motions ..... 83
Overview ..... 83
Motions to Reopen Denial for No. Supplement B ..... 84
Immigration Proceedings ..... 85
Effect of Immigration Proceedings ..... 85
Trafficking Referrals ..... 86
Trafficking Referrals ..... 86
Processing ..... 87
General Processing. ..... 87
Record of Proceeding ..... 88
Duplicate Copies and Systems ..... 89
Adjudication ..... 90
Updating. ..... 90
Generating the Approval Notice ..... 91
Updating in HAVEN ..... 93
Processing an Approval ..... 103
GUI Updating. ..... 104
Glossary of Terms ..... 107
I-918 SOP Revisions ..... 110

## Eligibility Requirements

## Qualifying Criminal Activity

## General

Statutorily Enumerated Criminal Activity

There are 26 crime categories listed in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution | Stalking |
| Fraud in Foreign Labor <br> Contracting |  |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

Make a referral to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).

## Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Victim Definitions

General

## Direct Victim

Bystanders
Who Suffer
Unusually
Direct injuries

The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.

There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:

- murder and manslaughter,
- victims of violent crimes who are incapacitated or incompetent, and
- victims of witness tampering, obstruction of justice, and perjury.

Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).


## Example:

A 36-year-old woman is murdered. Her mother files the I-918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

```
Victim of
Murder /
Manslaughter
```

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Victim Definitions, Continued

Victim of Witness
Tampering, Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18 .

Continued on next page

## Victim Definitions, continued

Culpability

Substantial
Physical or Mental Abuse

An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking U nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

## The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

## Victim Definitions, Continued

Pre-existing
Conditions

## Series of Acts

## Required

 Evidence
## Additional Evidence of Abuse

Some victims may have a pre-existing physical or mental injury or conditions at the time of the abuse. Consider the extent to which any such conditions were aggravated by the qualifying criminal activity.

Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

Required evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16, incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Possesses Information

## General

Evidence

The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Possesses Information, Continued

Victim Under
16 years of age

When the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

Age Exception For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.


## Evidence of Incapacitation

 or IncompetenceEvidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend Certification" <br> Possesses Info - Police reports <br>  - Court documents |  |

Evidence of Relationship to Petitioner

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Helpfulness to Law Enforcement Authorities

## General

## Helpfulness

## Evidence of Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on $U$ nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

## Helpfulness to Law Enforcement Authorities, Continued

Helpfulness in question

Certifying
Official
Responsible for
Veracity of
Certifications

## Ongoing <br> Helpfulness

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

The statute governing the helpfulness requirement (8 USC $1101(\mathrm{a})(15)(\mathrm{U})(\mathrm{i})(\mathrm{III}))$ is written in several verb tenses. This allows for aliens to file for U nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

## Helpfulness to Law Enforcement Authorities, Continued

## Disagreement

 between law enforcement agencies:Law
Enforcement
Withdraws
Certification

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement.

If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

## Helpfulness to Law Enforcement Authorities, Continued

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Criminal activity violated U.S. law or occurred in the United States

## General

Criminal activity occurred in the United States

In order to qualify for $U$ nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

## Criminal <br> activity violated

 the laws of the United StatesUSCIS interprets the phrase "violated the laws of the United States" to mean criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

## Criminal activity violated U.S. law or occurred in the United

 States, ContinuedEvidence

Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

# Standard Operating Procedure (SOP) 

# I-918, PETITION FOR U NONIMMIGRANT STATUS 

Prepared by: Center Training Unit Vermont Service Center

August 6, 2013

## Table of Contents

General ..... 4
General ..... 4
General Adjudication Information ..... 6
Overview ..... 7
Filing Requirements ..... 11
Initial Evidence ..... 11
Law Enforcement Certifications ..... 13
Eligibility Requirements ..... 16
Qualifying Criminal Activity ..... 16
Victim Definitions ..... 18
Possesses Information ..... 23
Helpfulness to Law Enforcement Authorities ..... 26
Criminal activity violated U.S. law or occurred in the United States ..... 30
Qualifying Family Members ..... 32
Overview ..... 32
Eligibility ..... 33
Evidence of Qualifying Relationship ..... 37
Special Considerations ..... 39
Filing From Outside the United States ..... 39
Interim Relief Considerations ..... 40
Classifications and Duration of Status ..... 41
Classifications and Validity Dates ..... 41
Biometrics ..... 42
Overview ..... 42
Filing Location ..... 43
Failure to Appear or Provide Fingerprints ..... 44
Fingerprint Results ..... 46
Fingerprint Refresh Procedure ..... 52
Validity Dates ..... 53
Decisions ..... 61
Overview ..... 61
Approvals ..... 62
Denials ..... 64
Section 384 ..... 65
Disclosure of Information ..... 65
Use of Evidence in the File ..... 67
Chapter 10: Employment Authorization ..... 70
Overview ..... 70
U-1 ..... 71
U-2 through U-5 ..... 72
Denial and Updating Errors ..... 73
Waiting List ..... 74
Process ..... 74
Routing and Annotations ..... 75
Validity Dates ..... 76
Case Actions ..... 78
Unlawful Presence and Revocations ..... 79
Revocations ..... 80
Overview ..... 80
Effects of Revocation ..... 82
Appeals and Motions ..... 83
Overview ..... 83
Motions to Reopen Denial for No. Supplement B ..... 84
Immigration Proceedings ..... 85
Effect of Immigration Proceedings ..... 85
Trafficking Referrals ..... 86
Trafficking Referrals ..... 86
Processing ..... 87
General Processing ..... 87
Record of Proceeding ..... 88
Duplicate Copies and Systems ..... 89
Adjudication ..... 90
Updating. ..... 90
Generating the Approval Notice ..... 91
Updating in HAVEN ..... 93
Processing an Approval ..... 103
GUI Updating. ..... 104
Glossary of Terms ..... 107
I-918 SOP Revisions ..... 110

## Eligibility Requirements

## Qualifying Criminal Activity

## General

Statutorily Enumerated Criminal Activity

There are 26 crime categories listed in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution | Stalking |
| Fraud in Foreign Labor <br> Contracting |  |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

Make a referral to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).

## Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Victim Definitions

General

## Direct Victim

Bystanders
Who Suffer
Unusually
Direct injuries

The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.

There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:

- murder and manslaughter,
- victims of violent crimes who are incapacitated or incompetent, and
- victims of witness tampering, obstruction of justice, and perjury.

Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).


## Example:

A 36-year-old woman is murdered. Her mother files the I-918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

```
Victim of
Murder /
Manslaughter
```

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Victim Definitions, Continued

Victim of Witness
Tampering, Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18 .

Continued on next page

## Victim Definitions, continued

Culpability

Substantial
Physical or Mental Abuse

An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking U nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

## The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

## Victim Definitions, Continued

Pre-existing
Conditions

## Series of Acts

## Required

 Evidence
## Additional Evidence of Abuse

Some victims may have a pre-existing physical or mental injury or conditions at the time of the abuse. Consider the extent to which any such conditions were aggravated by the qualifying criminal activity.

Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

Required evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16, incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Possesses Information

## General

Evidence

The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Possesses Information, Continued

Victim Under
16 years of age

When the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

Age Exception For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.


## Evidence of Incapacitation

 or IncompetenceEvidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend Certification" <br> Possesses Info - Police reports <br>  - Court documents |  |

Evidence of Relationship to Petitioner

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Helpfulness to Law Enforcement Authorities

## General

## Helpfulness

## Evidence of Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on $U$ nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

## Helpfulness to Law Enforcement Authorities, Continued

Helpfulness in question

Certifying
Official
Responsible for
Veracity of
Certifications

## Ongoing <br> Helpfulness

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

The statute governing the helpfulness requirement (8 USC $1101(\mathrm{a})(15)(\mathrm{U})(\mathrm{i})(\mathrm{III}))$ is written in several verb tenses. This allows for aliens to file for U nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

## Helpfulness to Law Enforcement Authorities, Continued

## Disagreement

 between law enforcement agencies:Law
Enforcement
Withdraws
Certification

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement.

If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

## Helpfulness to Law Enforcement Authorities, Continued

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Criminal activity violated U.S. law or occurred in the United States

## General

Criminal activity occurred in the United States

In order to qualify for $U$ nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

## Criminal <br> activity violated

 the laws of the United StatesUSCIS interprets the phrase "violated the laws of the United States" to mean criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

## Criminal activity violated U.S. law or occurred in the United

 States, ContinuedEvidence

Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

## Standard Operating Procedure (SOP)

# I-918, PETITION FOR U NONIMMIGRANT STATUS 

Prepared by: Center Training Unit<br>Vermont Service Center

May 24, 2012

## Table of Contents

General ..... 8
Purpose ..... 8
Disclaimer ..... 8
Applicability/ Scope ..... 8
Conflict Resolution ..... 8
Revisions ..... 9
General Adjudication Information ..... 10
De Novo Review ..... 10
Burden of Proof ..... 10
Evidence Standard ..... 10
Routing Worksheets ..... 10
Overview ..... 11
U-1 Eligibility Requirements ..... 11
U-2, U-3, U-4, U-5 Eligibility Requirements ..... 11
Visa Cap/ Waiting List ..... 11
Duration of Status ..... 11
Extension of status (U2 through U-5) ..... 12
Jurisdiction ..... 13
IBIS ..... 13
A-file Requirement ..... 13
Initial Evidence ..... 14
U-2, U-3, U-4, U-5 Initial Evidence ..... 15
Interim Relief ..... 15
Passport or Border Crossing Card ..... 15
Law Enforcement Certifications ..... 16
General ..... 16
Properly executed I-918 Supplement B ..... 16
Evidentiary Weight of the Law Enforcement Certification ..... 16
Certification Requirements ..... 16
Failure to Submit U Nonimmigrant Status Certification (Form I-918, Supplement B) ..... 17
Withdrawal of U Nonimmigrant Status Certification (Form I-918, Supplement B ..... 17
Eligibility Requirements: Qualifying Criminal Activity ..... 18
General ..... 18
Statutorily Enumerated Criminal Activity ..... 18
Evidence of "similar activity" ..... 19
Eligibility Requirements: Victim Definitions ..... 20
General ..... 20
Direct Victim ..... 20
Unusually Direct Victim ..... 20
Indirect Victim ..... 21
Victim of Murder / Manslaughter ..... 21
Victim of Witness Tampering, Obstruction of Justice or Perjury ..... 22
Victim is Incapacitated / Incompetent ..... 22
Culpability ..... 23
Substantial Physical or Mental Abuse ..... 24
Pre-existing Conditions ..... 24
Series of Acts ..... 24
Required Evidence ..... 25
Additional Evidence of Abuse ..... 25
Eligibility Requirement: Possesses Information ..... 26
General ..... 26
Evidence ..... 26
Victim Under 16 years of age ..... 27
Age Exception ..... 27
Incapacitated or Incompetent Victim. ..... 27
Evidence of Incapacitation or Incompetence ..... 27
Evidence Parent/ Guardian/Next Friend Possesses Info ..... 28
Evidence of Relationship to Petitioner ..... 28
Eligibility Requirement: Helpfulness to Law Enforcement Authorities ..... 29
General ..... 29
Helpfulness ..... 29
Evidence of Helpfulness ..... 29
Certifying Official Responsible for Veracity of Certifications ..... 30
Ongoing Helpfulness ..... 30
Law Enforcement Withdraws Certification ..... 31
Procedure for Contacting Law Enforcement ..... 32
Eligibility Requirement: Criminal activity violated US law or occurred in the US ..... 33
General ..... 33
Criminal activity occurred in the United States ..... 33
Criminal activity violated the laws of the U.S ..... 33
Evidence ..... 34
Qualifying Family Members ..... 35
General ..... 35
Locating Qualifying Family Member Petitions ..... 35
Form Annotations ..... 35
Determining Qualifying Family Members ..... 36
Existence of the relationship ..... 36
Initial Evidence ..... 37
Prohibition for Certain Family Members ..... 37
Principal has Adjusted to LPR status ..... 37
Age-out Restrictions ..... 38
Evidence of Qualifying Relationship ..... 39
Spouse of U-1 ..... 39
Biological Child of U-1 ..... 39
Step Child of U-1 ..... 39
Adopted Child of U-1 ..... 39
Parent of U-1 ..... 39
Sibling of U-1 ..... 40
Filing From Outside the United States ..... 41
General ..... 41
Filing ..... 41
Evidence ..... 41
Photo Requirements ..... 41
Worksheet Annotations ..... 41
Interim Relief Considerations ..... 42
General ..... 42
Interim Relief Continuation ..... 42
Law enforcement certifications ..... 42
Approvals ..... 42
Classifications and Duration of Status ..... 43
General ..... 43
Nonimmigrant classifications ..... 43
Duration of Status ..... 43
Interim Relief ..... 43
Biometrics ..... 44
General ..... 44
Process ..... 44
Form FD-258 ..... 44
Needing Biometrics (in the US) ..... 44
Needing Biometrics (outside the US) ..... 45
Failure to Appear for Biometric Capture (in the U.S.) ..... 45
Failure to Provide for Fingerprints (outside the US) ..... 46
Excusing Failure to Appear ..... 46
Fingerprint Results ..... 47
Unclassifiable Fingerprints ..... 47
Check CLAIMS for FP Response ..... 48
Fingerprint Response ..... 49
FD-258 in File but No Results in System ..... 51
No Record Found ..... 51
Reviewing IDENT Response ..... 52
Inadmissibility/Waivers ..... 53
General ..... 53
Waiver Ability ..... 53
Grounds of Inadmissibility that may be Waived ..... 53
Health Related Grounds Requiring I-693 ..... 54
Form I-693 Validity ..... 55
Waiver Approval ..... 55
Multiple I-192 Waivers Filed ..... 55
Waiver Denial ..... 55
Revocation of Waiver I-192 ..... 56
Effect of I-918 Revocation on Approved Waivers ..... 56
Waiver of Passport Requirement ..... 56
Form I-193 Waiver Filed ..... 57
I-192 FBI Name Check Process ..... 58
General ..... 58
Validity of Name Check Results ..... 58
Process ..... 59
How to Process "No Data Found" and "Error" Results ..... 60
Missing or Incorrect DOB ..... 60
Name Variations in NDOB result ..... 61
Incorrect A-number. ..... 61
FBI Name Check Response Chart ..... 62
Validity Dates ..... 63
General ..... 63
U-1 with Interim Relief ..... 63
U-1 Scenarios ..... 63
U-1 Without Interim Relief ..... 64
U-2 Through U-5, Principal and Derivative Had Interim Relief ..... 64
U-2, U-4 and U-5 Scenarios With Interim Relief ..... 65
U-3 Reaching 21 Before Validity Expires ..... 65
U-2 Through U-5 Neither Principal nor Derivative had Interim Relief ..... 65
U-2 through U-5 Scenarios Without Interim Relief ..... 66
U-2 through U-5: Principal's time expired but U-1 has I-485 pending ..... 66
U-2 through U-5: Principal's time expired ..... 66
U-1 has not filed the I-485 ..... 66
U-2 Through U-5 Interim Relief for the Principal Only ..... 67
U-2 Through U-5 Interim Relief for Derivative Only or Derivative's Interim Relief Predates the Principal's ..... 67
U-1 Through U-5 Interim Relief terminated for failure to file I-918/I-918A timely ..... 68
I-918A Age-Out Deferred Action Review ..... 69
General ..... 69
Identifying Cases ..... 69
Deferred Action Eligibility ..... 69
Validity Dates ..... 70
Updating and Routing When Eligible for Deferred Action ..... 70
Routing When Ineligible for Deferred Action ..... 71
Ineligible for Deferred Action due to LPR status ..... 71
Decisions ..... 72
General ..... 72
Approval for U-1 (petitioner in the U.S.) ..... 72
Approval for U-1 (petitioner outside the U.S.) ..... 72
Approval of U-2 through U-5 (qualifying family member in the U.S.) ..... 72
Approval of U-2 through U-5 (qualifying family member outside the U.S.) ..... 73
Multiple Filings ..... 73
Denial (principals) ..... 73
Denial (qualifying family members) ..... 73
NTA issuance ..... 73
Section 384: Disclosure of Information ..... 74
General ..... 74
Exceptions for Disclosure of Information ..... 74
Confidentiality Provisions ..... 75
Disciplinary Action for Violation ..... 75
Section 384: Adverse Information ..... 76
General ..... 76
Prohibition for Usage of Certain Adverse Information ..... 76
Source Determination ..... 76
Information from Public Sources ..... 77
Information Generated from Non-Public Sources ..... 78
Acknowledging Information in the File. ..... 78
Discovery of an apparent violation ..... 78
Employment Authorization. ..... 79
General ..... 79
U-1 Employment (alien in the U.S.) ..... 79
U-1 Employment (alien outside the U.S.) ..... 79
U-2 through U-5 Employment (alien in the U.S.) ..... 80
U-2 through U-5 Employment (alien outside the U.S.) ..... 80
Denial ..... 80
GUI CLAIMS Updating Errors ..... 80
Waiting List Process ..... 81
General ..... 81
Process for approvable ..... 81
I-918s and accompanying I-918As after the cap is reached ..... 81
Routing for all Waiting List Approvals ..... 81
Petition / Application Annotations. ..... 82
Validity Dates - Principal (No Interim Relief) ..... 82
Validity Dates - Principal (Interim Relief) ..... 82
Validity Dates - Derivative (No Interim Relief) ..... 83
Validity Dates - Derivative (Interim Relief) ..... 83
I-918 / I-918A, I-912 Actions ..... 84
Effect of Revocation on numerical limit ..... 84
Revocation ..... 85
General ..... 85
Automatic Revocation ..... 85
Revocation on Notice ..... 85
Notice of Intent ..... 85
Notification of revocation ..... 86
Effect of revocation on principal ..... 86
Effect of revocation on derivative ..... 86
Appeal rights ..... 86
Notice to Appear (NTA) ..... 86
Appeals and Motions ..... 87
Appeal Rights ..... 87
Motion Rights ..... 87
I-918 Denials Based on No. Form I-918, Supplement B ..... 87
Effect of Immigration Proceedings ..... 88
General ..... 88
Open proceedings at the time of filing ..... 88
Final orders of removal, deportation or exclusion ..... 88
Effect of approvals on proceedings ..... 88
Trafficking Referrals ..... 89
General ..... 89
Qualifying cases ..... 89
Process ..... 89
General Processing Information ..... 90
General ..... 90
Record of Proceeding (ROP) ..... 90
Second Copy of Petition/ ..... 91
Application in file ..... 91
Systems Access ..... 91
Adjudication ..... 92
Updating in GUI and HAVEN ..... 92
Verify Approval Info. for I-918A Qualifying Family Member ..... 93
Entering HAVEN ..... 94
Searching for a Record in HAVEN ..... 94
HAVEN Search Screen ..... 95
Sample HAVEN Search Results ..... 95
Retrieving a Case in HAVEN ..... 96
Result Screenshot from Retrieving a Case in HAVEN ..... 97
Updating a Decision in HAVEN ..... 98
Processing an Approval ..... 104
Processing an Approval ..... 104
HAVEN Updating Errors ..... 104
GUI Updating ..... 105
General ..... 105
Overseas Safe Address ..... 105
Approval (U-1 In the US) ..... 105
Approval (U-1 Outside of the US) ..... 106
RFE ..... 106
Denial ..... 107
GUI Updating Errors ..... 107
Claims Updating ..... 108
General ..... 108
I-192 APPROVAL ..... 108
I-192 Denial ..... 108
Glossary of Terms ..... 109
BIWPA. ..... 109
Certifying Agency ..... 109
Certifying Official ..... 109
Indian Country ..... 109
Investigation or prosecution ..... 109
Military Installation ..... 110
Next friend ..... 110
Physical or mental abuse. ..... 110
Similar activity ..... 110
Qualifying family member ..... 110
United States ..... 111
U nonimmigrant status certification ..... 111
U interim relief. ..... 111
Victim of qualifying criminal activity ..... 111

## Eligibility Requirements: Qualifying Criminal Activity

## General

Statutorily
Enumerated Criminal Activity

There are 26 crime categories listed in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

* Referrals will be made to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).


## Eligibility Requirements: Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Eligibility Requirements: Victim Definitions

## General

## Direct Victim

Unusually Direct Victim

The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.

There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:

- murder and manslaughter,
- victims of violent crimes who are incapacitated or incompetent, and
- victims of witness tampering, obstruction of justice, and perjury.

Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Eligibility Requirements: Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).

Example: A 36-year-old woman is murdered. Her mother files the I918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

Victim of
Murder /
Manslaughter

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Eligibility Requirements: Victim Definitions, Continued

Victim of Witness
Tampering,
Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18.

Continued on the next page

## Eligibility Requirements: Victim Definitions, Continued

Culpability An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking $U$ nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

## Eligibility Requirements: Victim Definitions

Substantial
Physical or Mental Abuse

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

Pre-existing Conditions

Series of Acts Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

## Eligibility Requirements: Victim Definitions, Continued

## Required Evidence

## Additional

 Evidence of AbuseRequired evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16, incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Eligibility Requirement: Possesses Information

## General

Evidence
The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Eligibility Requirement: Possesses Information, Continued

Victim Under
16 years of age

Age Exception

## Incapacitated

 or Incompetent Victim
## Evidence of

 Incapacitation or IncompetenceWhen the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.

Evidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Eligibility Requirement: Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend | Certification" |
| Possesses Info | - Police reports |
|  | - Court documents |

Evidence of Relationship to Petitioner

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Eligibility Requirement: Helpfulness to Law Enforcement Authorities

## General

## Helpfulness

## Evidence of Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on U nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

Continued on next page

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Helpfulness in question

Certifying Official Responsible for Veracity of Certifications

Ongoing Helpfulness

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

The statute governing the helpfulness requirement (8 USC 1101(a)(15)(U)(i)(III)) is written in several verb tenses. This allows for aliens to file for U nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Disagreement between law enforcement agencies:

| Law <br> Enforcement <br> Withdraws <br> Certification | If the original certifying agency withdraws or disavows its certification, the <br> alien can no longer be considered to meet the helpfulness requirement. |
| :--- | :--- |
|  | If the withdrawal is received after the petition is approved, the petition and all <br> derivative petitions may be revoked. |

Continued on next page

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for
Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Eligibility Requirement: Criminal activity violated US law or occurred in the US

General<br>Criminal activity occurred in the United States

## Criminal

 activity violated the laws of the U.S.In order to qualify for U nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

USCIS interprets the phrase "violated the laws of the U.S." to mean criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

## Eligibility Requirement: Criminal activity violated US Iaw or occurred in the US, Continued

Evidence

Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Qualifying Family Members

## General

Locating
Qualifying Family Member Petitions

Form Annotations

Certain qualifying family members of the petitioner/principal (U-1) may accompany or follow to join the alien victim and obtain $U$ nonimmigrant status, regardless of whether the family member(s) is in the United States or overseas.

A separate "Petitioner for Qualifying Family Member of U-1 Recipient" (Form I-918, Supplement A) must be submitted for each family member.

Evidence to prove the relationship is needed. Documentary requirements for civil registration and timeliness of registration for relationship documents apply. See the I-130 SOP for specifics.

The officer adjudicating an I-918 is responsible for checking for associated I918 , Supplement A filings. Conduct the check for a qualifying family member petition (Form I-918, Supplement A) by viewing the I-918A screen in ACCESS.

If an I-918, Supplement A is filed and still pending but is not riding with the I-918, the officer adjudicating the I-918 must obtain each pending I-918, Supplement A associated with the principal's filing. Once an I-918, Supplement A is obtained, that officer will adjudicate it to completion. In general, I-918, Supplement A cannot be adjudicated to finality prior to the principal's I-918 receiving a final decision.

Write the EAC\# of the I-918 principal in the remarks block on the I-918A. This will assist clerical in updating ACCESS as the only way to identify an I918A filing is through opening the record for the principal.

## Vermont Service Center

## Standard Operating Procedure (SOP)

## I-918, PETITION FOR U NONIMMIGRANT STATUS

Prepared by: Center Training Unit<br>Vermont Service Center

November 4, 2013

## Table of Contents

General ..... 4
General ..... 4
General Adjudication Information ..... 6
Overview ..... 7
Filing Requirements ..... 11
Initial Evidence ..... 11
Law Enforcement Certifications ..... 13
Eligibility Requirements ..... 16
Qualifying Criminal Activity ..... 16
Victim Definitions ..... 18
Possesses Information ..... 23
Helpfulness to Law Enforcement Authorities ..... 26
Criminal activity violated U.S. law or occurred in the United States ..... 30
Qualifying Family Members ..... 32
Overview ..... 32
Eligibility ..... 33
Evidence of Qualifying Relationship ..... 37
Special Considerations ..... 39
Filing From Outside the United States ..... 39
Interim Relief Considerations ..... 40
Classifications and Duration of Status ..... 41
Classifications and Validity Dates ..... 41
Biometrics ..... 42
Overview ..... 42
Filing Location ..... 43
Failure to Appear or Provide Fingerprints ..... 44
Fingerprint Results ..... 46
Fingerprint Refresh Procedure ..... 52
Validity Dates ..... 53
Decisions ..... 61
Overview ..... 61
Approvals ..... 62
Denials ..... 64
Section 384 ..... 65
Disclosure of Information ..... 65
Use of Evidence in the File ..... 67
Chapter 10: Employment Authorization ..... 70
Overview ..... 70
U-1 ..... 71
U-2 through U-5 ..... 72
Denial and Updating Errors ..... 73
Post U Visa CAP Process ..... 74
Overview ..... 74
Routing and Annotations ..... 75
Validity Dates ..... 76
Case Actions ..... 78
Unlawful Presence and Revocations ..... 79
Revocations ..... 80
Overview ..... 80
Effects of Revocation ..... 82
Appeals and Motions ..... 83
Overview ..... 83
Motions to Reopen Denial for No. Supplement B ..... 84
Immigration Proceedings ..... 85
Effect of Immigration Proceedings ..... 85
Trafficking Referrals ..... 86
Trafficking Referrals ..... 86
Processing. ..... 87
General Processing. ..... 87
Record of Proceeding ..... 88
Duplicate Copies and Systems ..... 89
Adjudication ..... 90
Updating. ..... 90
Generating the Approval Notice ..... 91
Updating in HAVEN ..... 93
Processing an Approval ..... 103
GUI Updating. ..... 104
Glossary of Terms. ..... 107
I-918 SOP Revisions ..... 110

## Eligibility Requirements

## Qualifying Criminal Activity

## General

Statutorily Enumerated Criminal Activity

There are 26 crime categories listed in 101(a)(15)(U)(iii) of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution | Stalking |
| Fraud in Foreign Labor <br> Contracting |  |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

Make a referral to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).

## Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Victim Definitions

General<br>The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.<br>There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:<br>- murder and manslaughter,<br>- victims of violent crimes who are incapacitated or incompetent, and<br>- victims of witness tampering, obstruction of justice, and perjury.

## Direct Victim

Bystanders
Who Suffer
Unusually
Direct injuries
Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).


## Example:

A 36-year-old woman is murdered. Her mother files the I-918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

Important: to determine eligibility, look to the age of the victim at the time the crime occurred.

Victim of
Murder / Manslaughter

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Victim Definitions, Continued

Victim of
Witness
Tampering,
Obstruction of
Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18.

Continued on next page

## Victim Definitions, Continued

Culpability

Substantial
Physical or
Mental Abuse

An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking $U$ nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

## The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

## Victim Definitions, Continued

Pre-existing
Conditions

Series of Acts

## Required

 Evidence
## Additional Evidence of Abuse

Some victims may have a pre-existing physical or mental injury or conditions at the time of the abuse. Consider the extent to which any such conditions were aggravated by the qualifying criminal activity.

Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

Required evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Possesses Information

## General

Evidence

The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Possesses Information, Continued

Victim Under
16 years of age

When the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

Age Exception For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

## Incapacitated or Incompetent Victim

## Incapacitation

 or IncompetenceEvidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend | Certification" |
| Possesses Info | - Police reports |
|  | - Court documents |

Evidence of Evidence of the relationship to the petitioner may include:
Relationship to Petitioner

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Helpfulness to Law Enforcement Authorities

## General

## Helpfulness

## Evidence of <br> Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on $U$ nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

## Helpfulness to Law Enforcement Authorities, Continued

Helpfulness in question

Certifying
Official
Responsible for
Veracity of
Certifications

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

Ongoing The statute governing the helpfulness requirement (8 USC
Helpfulness
$1101(\mathrm{a})(15)(\mathrm{U})(\mathrm{i})(\mathrm{III}))$ is written in several verb tenses. This allows for aliens to file for $U$ nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

## Helpfulness to Law Enforcement Authorities, Continued

Disagreement between law enforcement agencies:

Law<br>Enforcement Withdraws Certification<br>If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement.<br>If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

## Helpfulness to Law Enforcement Authorities, Continued

Other
instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Criminal activity violated U.S. law or occurred in the United States

General

Criminal activity occurred in the United States

In order to qualify for $U$ nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

## Criminal USCIS interprets the phrase "violated the laws of the United States" to mean activity violated the laws of the United States criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

## Criminal activity violated U.S. law or occurred in the United States, Continued

Evidence Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

## Standard Operating Procedure (SOP)

## I-918, PETITION FOR U NONIMMIGRANT STATUS

Prepared by: Center Training Unit<br>Vermont Service Center

October 8, 2013

## Table of Contents

General ..... 4
General ..... 4
General Adjudication Information ..... 6
Overview ..... 7
Filing Requirements ..... 11
Initial Evidence ..... 11
Law Enforcement Certifications ..... 13
Eligibility Requirements ..... 16
Qualifying Criminal Activity ..... 16
Victim Definitions ..... 18
Possesses Information ..... 23
Helpfulness to Law Enforcement Authorities ..... 26
Criminal activity violated U.S. law or occurred in the United States ..... 30
Qualifying Family Members ..... 32
Overview ..... 32
Eligibility ..... 33
Evidence of Qualifying Relationship ..... 37
Special Considerations ..... 39
Filing From Outside the United States. ..... 39
Interim Relief Considerations ..... 40
Classifications and Duration of Status ..... 41
Classifications and Validity Dates ..... 41
Biometrics ..... 42
Overview ..... 42
Filing Location ..... 43
Failure to Appear or Provide Fingerprints ..... 44
Fingerprint Results ..... 46
Fingerprint Refresh Procedure ..... 52
Validity Dates ..... 53
Decisions ..... 61
Overview ..... 61
Approvals ..... 62
Denials ..... 64
Section 384 ..... 65
Disclosure of Information ..... 65
Use of Evidence in the File ..... 67
Chapter 10: Employment Authorization ..... 70
Overview ..... 70
U-1 ..... 71
U-2 through U-5 ..... 72
Denial and Updating Errors ..... 73
Post U Visa CAP Process ..... 74
Overview ..... 74
Routing and Annotations ..... 75
Validity Dates ..... 76
Case Actions ..... 78
Unlawful Presence and Revocations ..... 79
Revocations ..... 80
Overview ..... 80
Effects of Revocation ..... 82
Appeals and Motions ..... 83
Overview ..... 83
Motions to Reopen Denial for No. Supplement B ..... 84
Immigration Proceedings ..... 85
Effect of Immigration Proceedings ..... 85
Trafficking Referrals ..... 86
Trafficking Referrals ..... 86
Processing ..... 87
General Processing. ..... 87
Record of Proceeding ..... 88
Duplicate Copies and Systems ..... 89
Adjudication ..... 90
Updating. ..... 90
Generating the Approval Notice ..... 91
Updating in HAVEN ..... 93
Processing an Approval ..... 103
GUI Updating ..... 104
Glossary of Terms ..... 107
I-918 SOP Revisions ..... 110

## Eligibility Requirements

## Qualifying Criminal Activity

## General

There are 26 crime categories listed in 101(a)(15)(U)(iii) of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Statutorily Enumerated Criminal Activity

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution | Stalking |
| Fraud in Foreign Labor <br> Contracting |  |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

Make a referral to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).

## Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Victim Definitions

```
General
The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.
There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:
- murder and manslaughter,
- victims of violent crimes who are incapacitated or incompetent, and
- victims of witness tampering, obstruction of justice, and perjury.
```

Direct Victim Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.


#### Abstract

Bystanders Who Suffer Unusually Direct injuries In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR


2x 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).


## Example:

A 36-year-old woman is murdered. Her mother files the I-918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

Victim of
Murder /
Manslaughter

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Victim Definitions, Continued

Victim of Witness
Tampering, Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18.

Continued on next page

## Victim Definitions, Continued

Culpability

Substantial
Physical or
Mental Abuse

An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking $U$ nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

## The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

## Victim Definitions, Continued

Pre-existing
Conditions

Series of Acts

## Required

 Evidence
## Additional Evidence of Abuse

Some victims may have a pre-existing physical or mental injury or conditions at the time of the abuse. Consider the extent to which any such conditions were aggravated by the qualifying criminal activity.

Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

Required evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Possesses Information

## General

Evidence

The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Possesses Information, Continued

Victim Under
16 years of age

When the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

Age Exception For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

## Incapacitated or Incompetent Victim

## Evidence of Incapacitation

 or IncompetenceEvidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend | Certification" |
| Possesses Info | - Police reports |
|  | - Court documents |

Evidence of Evidence of the relationship to the petitioner may include:
Relationship to Petitioner

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Helpfulness to Law Enforcement Authorities

## General

## Helpfulness

## Evidence of <br> Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on $U$ nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

## Helpfulness to Law Enforcement Authorities, Continued

Helpfulness in question

Certifying
Official
Responsible for
Veracity of
Certifications

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

Ongoing The statute governing the helpfulness requirement (8 USC
Helpfulness
$1101(\mathrm{a})(15)(\mathrm{U})(\mathrm{i})(\mathrm{III}))$ is written in several verb tenses. This allows for aliens to file for $U$ nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

## Helpfulness to Law Enforcement Authorities, Continued

Disagreement between law enforcement agencies:

Law If the original certifying agency withdraws or disavows its certification, the<br>Enforcement Withdraws Certification alien can no longer be considered to meet the helpfulness requirement.<br>If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

## Helpfulness to Law Enforcement Authorities, Continued

Other
instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Criminal activity violated U.S. law or occurred in the United States

General

Criminal activity occurred in the United States

In order to qualify for $U$ nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

## Criminal USCIS interprets the phrase "violated the laws of the United States" to mean activity violated the laws of the United States criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

## Criminal activity violated U.S. law or occurred in the United States, Continued

Evidence Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

# Standard Operating Procedure (SOP) 

# I-918, PETITION FOR U NONIMMIGRANT STATUS 

Prepared by: Center Training Unit<br>Vermont Service Center

October 26, 2012

## Table of Contents

General ..... 8
Purpose. ..... 8
Disclaimer ..... 8
Applicability/ Scope ..... 8
Conflict Resolution ..... 8
Revisions ..... 9
Renamed block labeled "Unusually Direct Victim" ..... 9
Added information regarding the U1 validity period for U Derivatives who subsequently file their own I-918 seeking principal status ..... 9
Created hyperlinks to worksheets and referenced citations ..... 9
Added Previous Revisions at the end of the document. ..... 9
General Adjudication Information ..... 10
De Novo Review ..... 10
Burden of Proof. ..... 10
Credible Evidence Standard ..... 10
Routing Worksheets ..... 10
Overview ..... 11
Statutory and Regulatory Authorities ..... 11
U-1 Eligibility Requirements ..... 11
U-2, U-3, U-4, U-5 Eligibility Requirements ..... 11
Visa Cap/ Waiting List ..... 12
Duration of Status ..... 12
Extension of ..... 12
U-1 Status ..... 12
Extension of status (U2 through U-5) ..... 13
Aliens outside the United States ..... 14
Jurisdiction ..... 14
IBIS ..... 14
A-file Requirement ..... 14
Initial Evidence ..... 15
U-2, U-3, U-4, U-5 Initial Evidence ..... 16
Interim Relief ..... 16
Passport or Border Crossing Card ..... 16
Law Enforcement Certifications ..... 17
General ..... 17
Properly executed I-918 Supplement B ..... 17
Evidentiary Weight of the Law Enforcement Certification ..... 17
Certification Requirements ..... 17
Failure to Submit U Nonimmigrant Status Certification (Form I-918, Supplement B) ..... 18
Withdrawal of U Nonimmigrant Status Certification (Form I-918, Supplement B ..... 18
Eligibility Requirements: Qualifying Criminal Activity ..... 19
General ..... 19
Statutorily Enumerated Criminal Activity ..... 19
Evidence of "similar activity" ..... 20
Eligibility Requirements: Victim Definitions ..... 21
General ..... 21
Direct Victim ..... 21
Bystanders Who Suffer Unusually Direct injuries ..... 21
Indirect Victim ..... 22
Victim of Murder / Manslaughter ..... 22
Victim of Witness Tampering, Obstruction of Justice or Perjury ..... 23
Victim is Incapacitated / Incompetent ..... 23
Culpability ..... 24
Substantial Physical or Mental Abuse ..... 25
Pre-existing Conditions ..... 25
Series of Acts ..... 25
Required Evidence ..... 26
Additional Evidence of Abuse ..... 26
Eligibility Requirement: Possesses Information ..... 27
General ..... 27
Evidence ..... 27
Victim Under 16 years of age ..... 28
Age Exception ..... 28
Incapacitated or Incompetent Victim ..... 28
Evidence of Incapacitation or Incompetence ..... 28
Evidence Parent/ Guardian/Next Friend Possesses Info ..... 29
Evidence of Relationship to Petitioner ..... 29
Eligibility Requirement: Helpfulness to Law Enforcement Authorities ..... 30
General ..... 30
Helpfulness ..... 30
Evidence of Helpfulness ..... 30
Certifying Official Responsible for Veracity of Certifications ..... 31
Ongoing Helpfulness ..... 31
Law Enforcement Withdraws Certification ..... 32
Procedure for Contacting Law Enforcement ..... 33
Eligibility Requirement: Criminal activity violated US law or occurred in the US ..... 34
General ..... 34
Criminal activity occurred in the United States ..... 34
Criminal activity violated the laws of the U.S ..... 34
Evidence ..... 35
Qualifying Family Members ..... 36
General ..... 36
Locating Qualifying Family Member Petitions ..... 36
Form Annotations ..... 36
Determining Qualifying Family Members ..... 37
Existence of the relationship ..... 37
Initial Evidence ..... 38
Prohibition for Certain Family Members ..... 38
Principal has Adjusted to LPR status ..... 38
Age-out Restrictions ..... 39
Evidence of Qualifying Relationship ..... 40
Spouse of U-1 ..... 40
Biological Child of U-1 ..... 40
Step Child of U-1 ..... 40
Adopted Child of U-1 ..... 40
Parent of U-1 ..... 40
Sibling of U-1 ..... 41
Filing From Outside the United States ..... 42
General ..... 42
Filing ..... 42
Evidence ..... 42
Photo Requirements ..... 42
Worksheet Annotations ..... 42
Interim Relief Considerations ..... 43
General ..... 43
Interim Relief Continuation ..... 43
Law enforcement certifications ..... 43
Approvals ..... 43
Classifications and Duration of Status ..... 44
General ..... 44
Nonimmigrant classifications ..... 44
Duration of Status ..... 44
Interim Relief ..... 44
Biometrics ..... 45
General ..... 45
Process ..... 45
Form FD-258 ..... 45
Needing Biometrics (in the US) ..... 45
Needing Biometrics (outside the U.S.) ..... 46
Failure to Appear for Biometric Capture (in the U.S.) ..... 46
Failure to Provide Fingerprints (outside the U.S.) ..... 47
Excusing Failure to Appear ..... 47
Fingerprint Results ..... 48
Unclassifiable Fingerprints ..... 48
Check CLAIMS for FP Response ..... 49
Fingerprint Response ..... 50
FD-258 in File but No Results in System ..... 52
No Record Found ..... 52
Reviewing IDENT Response ..... 53
Fingerprint Refresh Procedure ..... 54
When To Use ..... 54
Process of Requesting a Fingerprint Refresh ..... 54
Inadmissibility/Waivers ..... 55
General ..... 55
Waiver Authority ..... 55
Grounds of Inadmissibility that may be Waived ..... 55
Health Related Grounds Requiring I-693 ..... 56
Form I-693 Validity ..... 57
Waiver Approval ..... 57
Multiple I-192 Waivers Filed ..... 57
Waiver Denial ..... 57
Revocation of Waiver I-192 ..... 58
Effect of I-918 Revocation on Approved Waivers ..... 58
Waiver of Passport Requirement ..... 58
Form I-193 Waiver Filed ..... 59
I-192 FBI Name Check Process ..... 60
General ..... 60
Validity of Name Check Results ..... 60
Process ..... 61
How to Process "No Data Found" and "Error" Results ..... 62
Missing or Incorrect DOB ..... 62
Name Variations in NDOB result ..... 63
Incorrect A-number. ..... 63
FBI Name Check Response Chart ..... 64
Validity Dates ..... 65
General ..... 65
U-1 with Interim Relief. ..... 65
U-1 Scenarios ..... 66
U-1 Without Interim Relief ..... 67
U-1 With Previous Derivative Status ..... 67
U-2 Through U-5, Principal and Derivative Had Interim Relief ..... 68
U-2, U-4 and U-5 Scenarios With Interim Relief ..... 68
U-3 Reaching 21 Before Validity Expires ..... 69
U-2 Through U-5 Neither Principal nor Derivative had Interim Relief ..... 69
U-2 through U-5 Scenarios Without Interim Relief ..... 69
U-2 through U-5: Principal's time expired but U-1 has I-485 pending ..... 70
U-2 through U-5: Principal's time expired ..... 70
U-1 has not filed the I-485 ..... 70
U-2 Through U-5 Interim Relief for the Principal Only ..... 70
U-2 Through U-5 Interim Relief for Derivative Only or Derivative's Interim Relief Predates the Principal's ..... 70
U-1 Through U-5 Interim Relief terminated for failure to file I-918/I-918A timely ..... 71
I-918A Age-Out Deferred Action Review ..... 72
General ..... 72
Identifying Cases ..... 72
Deferred Action Eligibility ..... 72
Validity Dates ..... 73
Updating and Routing When Eligible for Deferred Action ..... 73
Routing When Ineligible for Deferred Action ..... 74
Ineligible for Deferred Action due to LPR status ..... 74
Decisions ..... 75
General ..... 75
Approval for U-1 (petitioner in the U.S.) ..... 75
Approval for U-1 (petitioner outside the U.S.) ..... 75
Approval of U-2 through U-5 (qualifying family member in the U.S.) ..... 75
Approval of U-2 through U-5 (qualifying family member outside the U.S.) ..... 76
Multiple Filings ..... 76
Denial (principals) ..... 76
Denial (qualifying family members) ..... 76
NTA issuance ..... 76
Section 384: Disclosure of Information ..... 77
General ..... 77
Exceptions for Disclosure of Information ..... 77
Confidentiality Provisions ..... 78
Disciplinary Action for Violation ..... 78
Section 384: Adverse Information ..... 79
General ..... 79
Prohibition for Usage of Certain Adverse Information ..... 79
Source Determination ..... 79
Information from Public Sources ..... 80
Information Generated from Non-Public Sources ..... 81
Acknowledging Information in the File. ..... 81
Discovery of an apparent violation ..... 81
Employment Authorization. ..... 82
General ..... 82
U-1 Employment (alien in the U.S.) ..... 82
U-1 Employment (alien outside the U.S.) ..... 82
U-2 through U-5 Employment (alien in the U.S.) ..... 83
U-2 through U-5 Employment (alien outside the U.S.) ..... 83
Denial ..... 83
GUI CLAIMS Updating Errors ..... 83
Waiting List Process ..... 84
General ..... 84
Process for approvable ..... 84
I-918s and accompanying I-918As after the cap is reached ..... 84
Routing for all Waiting List Approvals ..... 84
Petition / Application Annotations ..... 85
Validity Dates - Principal (No Interim Relief) ..... 85
Validity Dates - Principal (Interim Relief) ..... 85
Validity Dates - Derivative (No Interim Relief) ..... 86
Validity Dates - Derivative (Interim Relief) ..... 86
I-918 / I-918A, I-912 Actions ..... 87
Effect of Revocation on numerical limit ..... 87
Revocation ..... 88
General ..... 88
Automatic Revocation ..... 88
Revocation on Notice ..... 88
Notice of Intent ..... 88
Notification of revocation ..... 89
Effect of revocation on principal ..... 89
Effect of revocation on derivative ..... 89
Appeal rights ..... 89
Notice to Appear (NTA) ..... 89
Appeals and Motions ..... 90
Appeal Rights ..... 90
Motion Rights ..... 90
I-918 Denials Based on No. Form I-918, Supplement B ..... 90
Effect of Immigration Proceedings ..... 91
General ..... 91
Open proceedings at the time of filing. ..... 91
Final orders of removal, deportation or exclusion ..... 91
Effect of approvals on proceedings ..... 91
Trafficking Referrals ..... 92
General ..... 92
Qualifying cases ..... 92
Process ..... 92
General Processing Information ..... 93
General ..... 93
Record of Proceeding (ROP) ..... 93
Second Copy of Petition/ ..... 94
Application in file ..... 94
Systems Access ..... 94
Adjudication ..... 95
Updating in GUI and HAVEN ..... 95
Verify Approval Info. for I-918A Qualifying Family Member ..... 96
Entering HAVEN ..... 97
Searching for a Record in HAVEN ..... 97
HAVEN Search Screen ..... 98
Sample HAVEN Search Results ..... 98
Retrieving a Case in HAVEN ..... 99
Result Screenshot from Retrieving a Case in HAVEN ..... 100
Updating a Decision in HAVEN ..... 101
Processing an Approval ..... 107
Processing an Approval ..... 107
HAVEN Updating Errors ..... 107
GUI Updating. ..... 108
General ..... 108
Overseas Safe Address ..... 108
Approval (U-1 In the US) ..... 108
Approval (U-1 Outside of the US) ..... 109
RFE ..... 109
Denial ..... 110
GUI Updating Errors ..... 110
Claims Updating ..... 111
General ..... 111
I-192 APPROVAL ..... 111
I-192 Denial ..... 111
Glossary of Terms ..... 112
BIWPA ..... 112
Certifying Agency ..... 112
Certifying Official ..... 112
Indian Country ..... 112
Investigation or prosecution ..... 112
Military Installation ..... 113
Next friend ..... 113
Physical or mental abuse ..... 113
Similar activity ..... 113
Qualifying family member ..... 113
United States ..... 114
U nonimmigrant status certification ..... 114
U interim relief. ..... 114
Victim of qualifying criminal activity ..... 114
I-918 SOP Revisions ..... 115
Changes Prior to Current Revision Date ..... 115

## Eligibility Requirements: Qualifying Criminal Activity

## General

Statutorily
Enumerated Criminal Activity

There are 26 crime categories listed in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

* Referrals will be made to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).


## Eligibility Requirements: Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Eligibility Requirements: Victim Definitions

## General

## Direct Victim

Bystanders
Who Suffer
Unusually
Direct injuries

The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.

There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:

- murder and manslaughter,
- victims of violent crimes who are incapacitated or incompetent, and
- victims of witness tampering, obstruction of justice, and perjury.

Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Eligibility Requirements: Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).

Example: A 36-year-old woman is murdered. Her mother files the I918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

Victim of
Murder /
Manslaughter

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Eligibility Requirements: Victim Definitions, Continued

Victim of Witness
Tampering,
Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18.

Continued on the next page

## Eligibility Requirements: Victim Definitions, Continued

Culpability An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking $U$ nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

## Eligibility Requirements: Victim Definitions

Substantial
Physical or Mental Abuse

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

Pre-existing Conditions

Series of Acts Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

## Eligibility Requirements: Victim Definitions, Continued

## Required Evidence

Required evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional Evidence of Abuse

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Eligibility Requirement: Possesses Information

## General

Evidence
The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Eligibility Requirement: Possesses Information, Continued

Victim Under
16 years of age

Age Exception

## Incapacitated

 or Incompetent Victim
## Evidence of

 Incapacitation or IncompetenceWhen the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.

Evidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Eligibility Requirement: Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent $/$ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend | $\quad$ Certification" |
| Possesses Info | - Police reports |
|  | - Court documents |

Evidence of Relationship to Petitioner

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Eligibility Requirement: Helpfulness to Law Enforcement Authorities

## General

Helpfulness

Evidence of Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for U nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on U nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

Continued on next page

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Helpfulness in question

Certifying
Official Responsible for
Veracity of
Certifications

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

Ongoing Helpfulness

The statute governing the helpfulness requirement (8 USC 1101(a)(15)(U)(i)(III)) is written in several verb tenses. This allows for aliens to file for U nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

## Disagreement between law enforcement agencies:

## Law <br> Enforcement Withdraws Certification

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement.

If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for
Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

# Eligibility Requirement: Criminal activity violated US law or occurred in the US 

General<br>Criminal activity occurred in the United States

## Criminal activity violated the laws of the U.S.

 In order to qualify for U nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

USCIS interprets the phrase "violated the laws of the U.S." to mean criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

## Eligibility Requirement: Criminal activity violated US Iaw or occurred in the US, Continued

Evidence

Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

## Standard Operating Procedure (SOP)

## I-918, PETITION FOR U NONIMMIGRANT STATUS

Prepared by: Center Training Unit<br>Vermont Service Center

December 14, 2012

## Table of Contents

General ..... 9
Purpose. ..... 9
Disclaimer ..... 9
Applicability/ Scope ..... 9
Conflict Resolution ..... 9
Revisions ..... 10
General Adjudication Information ..... 11
De Novo Review ..... 11
Burden of Proof. ..... 11
Credible Evidence Standard ..... 11
Routing Worksheets ..... 11
Overview ..... 12
Statutory and Regulatory Authorities ..... 12
U-1 Eligibility Requirements ..... 12
U-2, U-3, U-4, U-5 Eligibility Requirements ..... 12
Visa Cap/ Waiting List ..... 13
Duration of Status ..... 13
Extension of ..... 13
U-1 Status ..... 13
Extension of status (U2 through U-5) ..... 14
Aliens outside the United States ..... 15
Jurisdiction ..... 15
IBIS ..... 15
A-file Requirement ..... 15
Initial Evidence ..... 16
U-2, U-3, U-4, U-5 Initial Evidence ..... 17
Interim Relief ..... 17
Passport or Border Crossing Card ..... 17
Law Enforcement Certifications ..... 18
General ..... 18
Properly executed I-918 Supplement B ..... 18
Evidentiary Weight of the Law Enforcement Certification ..... 18
Certification Requirements ..... 19
Failure to Submit U Nonimmigrant Status Certification (Form I-918, Supplement B) ..... 20
Withdrawal of U Nonimmigrant Status Certification (Form I-918, Supplement B ..... 20
Eligibility Requirements: Qualifying Criminal Activity ..... 21
General ..... 21
Statutorily Enumerated Criminal Activity ..... 21
Evidence of "similar activity" ..... 22
Eligibility Requirements: Victim Definitions ..... 23
General ..... 23
Direct Victim ..... 23
Bystanders Who Suffer Unusually Direct injuries ..... 23
Indirect Victim ..... 24
Victim of Murder / Manslaughter ..... 24
Victim of Witness Tampering, Obstruction of Justice or Perjury ..... 25
Victim is Incapacitated / Incompetent ..... 25
Culpability ..... 26
Substantial Physical or Mental Abuse ..... 26
Pre-existing Conditions ..... 27
Series of Acts ..... 27
Required Evidence ..... 28
Additional Evidence of Abuse ..... 28
Eligibility Requirement: Possesses Information ..... 29
General ..... 29
Evidence ..... 29
Victim Under 16 years of age ..... 30
Age Exception ..... 30
Incapacitated or Incompetent Victim ..... 30
Evidence of Incapacitation or Incompetence ..... 30
Evidence Parent/ Guardian/Next Friend Possesses Info ..... 31
Evidence of Relationship to Petitioner ..... 31
Eligibility Requirement: Helpfulness to Law Enforcement Authorities ..... 32
General ..... 32
Helpfulness ..... 32
Evidence of Helpfulness ..... 32
Certifying Official Responsible for Veracity of Certifications ..... 33
Ongoing Helpfulness ..... 33
Law Enforcement Withdraws Certification ..... 34
Procedure for Contacting Law Enforcement ..... 35
Eligibility Requirement: Criminal activity violated US law or occurred in the US ..... 36
General ..... 36
Criminal activity occurred in the United States ..... 36
Criminal activity violated the laws of the U.S ..... 36
Evidence ..... 37
Qualifying Family Members ..... 38
General ..... 38
Locating Qualifying Family Member Petitions ..... 38
Form Annotations ..... 38
Determining Qualifying Family Members ..... 39
Existence of the relationship ..... 39
Initial Evidence ..... 40
Prohibition for Certain Family Members ..... 40
Principal has Adjusted to LPR status ..... 40
Age-out Restrictions ..... 41
Evidence of Qualifying Relationship ..... 42
Spouse of U-1 ..... 42
Biological Child of U-1 ..... 42
Step Child of U-1 ..... 42
Adopted Child of U-1 ..... 42
Parent of U-1 ..... 42
Sibling of U-1 ..... 43
Filing From Outside the United States ..... 44
General ..... 44
Filing ..... 44
Evidence ..... 44
Photo Requirements ..... 44
Worksheet Annotations ..... 44
Interim Relief Considerations ..... 45
General ..... 45
Interim Relief Continuation ..... 45
Law enforcement certifications ..... 45
Approvals ..... 45
Classifications and Duration of Status ..... 46
General ..... 46
Nonimmigrant classifications ..... 46
Duration of Status ..... 46
Interim Relief ..... 46
Biometrics ..... 47
General ..... 47
Process ..... 47
Form FD-258 ..... 47
Needing Biometrics (in the US) ..... 47
Needing Biometrics (outside the U.S.) ..... 48
Failure to Appear for Biometric Capture (in the U.S.) ..... 49
Failure to Provide Fingerprints (outside the U.S.) ..... 50
Excusing Failure to Appear ..... 50
Fingerprint Results ..... 51
Unclassifiable Fingerprints ..... 51
Check CLAIMS for FP Response ..... 52
Fingerprint Response ..... 53
FD-258 in File but No Results in System ..... 55
No Record Found ..... 55
Reviewing IDENT Response ..... 56
Fingerprint Refresh Procedure ..... 57
When To Use ..... 57
Process of Requesting a Fingerprint Refresh ..... 57
Inadmissibility/Waivers ..... 58
General ..... 58
Waiver Authority ..... 58
Grounds of Inadmissibility that may be Waived ..... 58
Health Related Grounds Requiring I-693 ..... 59
Form I-693 Validity ..... 60
212(a)(2)(D) Prostitution ..... 60
Waiver Approval ..... 60
Multiple I-192 Waivers Filed ..... 61
Waiver Denial ..... 61
Revocation of Waiver I-192 ..... 62
Effect of I-918 Revocation on Approved Waivers ..... 62
Waiver of Passport Requirement ..... 62
Form I-193 Waiver Filed ..... 63
I-192 FBI Name Check Process ..... 64
General ..... 64
Validity of Name Check Results ..... 64
Process ..... 65
How to Process "No Data Found" and "Error" Results ..... 66
Missing or Incorrect DOB ..... 66
Name Variations in NDOB result ..... 67
Incorrect A-number ..... 67
FBI Name Check Response Chart ..... 68
Validity Dates ..... 70
General ..... 70
U-1 with Interim Relief. ..... 70
U-1 Scenarios ..... 71
U-1 Without Interim Relief. ..... 72
U-1 With Previous Derivative Status ..... 72
U-2 Through U-5, Principal and Derivative Had Interim Relief ..... 73
U-2, U-4 and U-5 Scenarios With Interim Relief ..... 73
U-3 Reaching 21 Before Validity Expires ..... 74
U-2 Through U-5 Neither Principal nor Derivative had Interim Relief ..... 74
U-2 through U-5 Scenarios Without Interim Relief ..... 74
U-2 through U-5: Principal's time expired but U-1 has I-485 pending ..... 75
U-2 through U-5: Principal's time expired ..... 75
U-1 has not filed the I-485 ..... 75
U-2 Through U-5 Interim Relief for the Principal Only ..... 75
U-2 Through U-5 Interim Relief for Derivative Only or Derivative's Interim Relief Predates the Principal's ..... 75
U-1 Through U-5 Interim Relief terminated for failure to file I-918/I-918A timely ..... 76
I-918A Age-Out Deferred Action Review ..... 77
General ..... 77
Identifying Cases ..... 77
Deferred Action Eligibility ..... 78
Validity Dates ..... 79
Updating and Routing When Eligible for Deferred Action ..... 79
Routing When Ineligible for Deferred Action ..... 80
Ineligible for Deferred Action due to LPR status ..... 80
Decisions ..... 81
General ..... 81
Approval for U-1 (petitioner in the U.S.) ..... 81
Approval for U-1 (petitioner outside the U.S.) ..... 81
Approval of U-2 through U-5 (qualifying family member in the U.S.) ..... 81
Approval of U-2 through U-5 (qualifying family member outside the U.S.) ..... 82
Multiple Filings ..... 82
Denial (principals) ..... 82
Denial (qualifying family members) ..... 82
NTA issuance ..... 82
Section 384: Disclosure of Information ..... 83
General ..... 83
Exceptions for Disclosure of Information ..... 83
Confidentiality Provisions ..... 84
Disciplinary Action for Violation ..... 84
Section 384: Adverse Information ..... 85
General ..... 85
Prohibition for Usage of Certain Adverse Information ..... 85
Source Determination ..... 85
Information from Public Sources ..... 86
Information Generated from Non-Public Sources ..... 87
Acknowledging Information in the File ..... 87
Discovery of an apparent violation ..... 87
Employment Authorization ..... 88
General ..... 88
U-1 Employment (alien in the U.S.) ..... 88
U-1 Employment (alien outside the U.S.) ..... 88
U-2 through U-5 Employment (alien in the U.S.) ..... 89
U-2 through U-5 Employment (alien outside the U.S.) ..... 89
Denial ..... 89
GUI CLAIMS Updating Errors ..... 89
Waiting List Process ..... 90
General ..... 90
Process for approvable ..... 90
I-918s and accompanying I-918As after the cap is reached ..... 90
Routing for all Waiting List Approvals ..... 90
Petition / Application Annotations ..... 91
Validity Dates - Principal (No Interim Relief) ..... 91
Validity Dates - Principal (Interim Relief) ..... 91
Validity Dates - Derivative (No Interim Relief) ..... 92
Validity Dates - Derivative (Interim Relief) ..... 92
I-918 / I-918A, I-912 Actions ..... 93
Effect of Revocation on numerical limit ..... 93
Revocation ..... 94
General ..... 94
Automatic Revocation ..... 94
Revocation on Notice ..... 94
Notice of Intent ..... 94
Notification of revocation ..... 95
Effect of revocation on principal ..... 95
Effect of revocation on derivative ..... 95
Appeal rights ..... 95
Notice to Appear (NTA) ..... 95
Appeals and Motions ..... 96
Appeal Rights ..... 96
Motion Rights ..... 96
I-918 Denials Based on No. Form I-918, Supplement B ..... 96
Effect of Immigration Proceedings ..... 97
General ..... 97
Open proceedings at the time of filing ..... 97
Final orders of removal, deportation or exclusion ..... 97
Effect of approvals on proceedings ..... 97
Trafficking Referrals ..... 98
General ..... 98
Qualifying cases ..... 98
Process ..... 98
General Processing Information ..... 99
General ..... 99
Record of Proceeding (ROP) ..... 99
Second Copy of Petition/ ..... 100
Application in file ..... 100
Systems Access ..... 100
Adjudication ..... 101
Updating in GUI and HAVEN ..... 101
Verify Approval Info. for I-918A Qualifying Family Member ..... 103
Entering HAVEN ..... 104
Searching for a Record in HAVEN ..... 104
HAVEN Search Screen ..... 105
Sample HAVEN Search Results ..... 105
Retrieving a Case in HAVEN ..... 106
Result Screenshot from Retrieving a Case in HAVEN ..... 107
Updating a Decision in HAVEN ..... 108
Processing an Approval ..... 114
Processing an Approval ..... 114
HAVEN Updating Errors ..... 114
GUI Updating ..... 115
General ..... 115
Overseas Safe Address ..... 115
Approval (U-1 In the US) ..... 115
Approval (U-1 Outside of the US) ..... 116
RFE ..... 116
Denial ..... 117
GUI Updating Errors. ..... 117
Claims Updating ..... 118
General ..... 118
I-192 APPROVAL ..... 118
I-192 Denial ..... 118
Glossary of Terms ..... 119
BIWPA. ..... 119
Certifying Agency ..... 119
Certifying Official ..... 119
Indian Country ..... 119
Investigation or prosecution ..... 119
Military Installation ..... 120
Next friend ..... 120
Physical or mental abuse. ..... 120
Similar activity ..... 120
Qualifying family member ..... 120
United States ..... 121
U nonimmigrant status certification ..... 121
U interim relief. ..... 121
Victim of qualifying criminal activity ..... 121
I-918 SOP Revisions ..... 122
Changes Prior to Current Revision Date ..... 122

## Eligibility Requirements: Qualifying Criminal Activity

## General

Statutorily
Enumerated Criminal Activity

There are 26 crime categories listed in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

* Referrals will be made to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).


## Eligibility Requirements: Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in 101(a)(15)(U)(iii) of the INA.

## Eligibility Requirements: Victim Definitions

> The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.

> There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:
> - murder and manslaughter,
> - victims of violent crimes who are incapacitated or incompetent, and
> - victims of witness tampering, obstruction of justice, and perjury.

General

## Direct Victim

Bystanders
Who Suffer
Unusually
Direct injuries

Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Eligibility Requirements: Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).

Example: A 36-year-old woman is murdered. Her mother files the I918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

Victim of
Murder /
Manslaughter

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Eligibility Requirements: Victim Definitions, Continued

Victim of Witness
Tampering,
Obstruction of Justice or Perjury

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18.

Continued on the next page

## Eligibility Requirements: Victim Definitions, Continued

Culpability

Substantial
Physical or
Mental Abuse

An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking $U$ nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

## The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

## Eligibility Requirements: Victim Definitions, Continued

Pre-existing Conditions

Series of Acts Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

[^0]
## Eligibility Requirements: Victim Definitions, Continued

## Required Evidence

## Additional

 Evidence of AbuseRequired evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Eligibility Requirement: Possesses Information

## General

Evidence
Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Eligibility Requirement: Possesses Information, Continued

Victim Under
16 years of age

## Incapacitated

 or Incompetent Victim
## Evidence of Incapacitation or

 IncompetenceAge Exception For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.
When the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.

Evidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Eligibility Requirement: Possesses Information, Continued

| Evidence <br> Parent/ | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend | Certification" |
| Possesses Info | - Police reports |
|  | - Court documents |

## Evidence of Relationship to Petitioner

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Eligibility Requirement: Helpfulness to Law Enforcement Authorities

## General

## Helpfulness

## Evidence of Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on $U$ nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

Continued on next page

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Helpfulness in question

Ongoing Helpfulness

> Certifying The alien may choose which law enforcement agency to ask for his/her Official Responsible for Veracity of Certifications certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The statute governing the helpfulness requirement (8 USC 1101(a)(15)(U)(i)(III)) is written in several verb tenses. This allows for aliens to file for $U$ nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

## Disagreement

 between law enforcement agencies:$$
\begin{array}{ll}
\text { Law } & \text { If the original certifying agency withdraws or disavows its certification, the } \\
\text { Enforcement } \\
\text { Withdraws } \\
\text { alien can no longer be considered to meet the helpfulness requirement. }
\end{array} \quad \begin{aligned}
& \text { Certification }
\end{aligned} \begin{aligned}
& \text { If the withdrawal is received after the petition is approved, the petition and all } \\
& \text { derivative petitions may be revoked. }
\end{aligned}
$$

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

# Eligibility Requirement: Criminal activity violated US law or occurred in the US 

General<br>Criminal activity occurred in the United States

In order to qualify for U nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

## Criminal activity violated the laws of the U.S.

USCIS interprets the phrase "violated the laws of the U.S." to mean criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

# Eligibility Requirement: Criminal activity violated US law or occurred in the US, continued 

Evidence Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

## Standard Operating Procedure (SOP)

# I-918, PETITION FOR U NONIMMIGRANT STATUS 

Prepared by: Center Training Unit<br>Vermont Service Center

May 5, 2011

## Table of Contents

General ..... 8
Purpose. ..... 8
Disclaimer ..... 8
Applicability/ Scope ..... 8
Conflict Resolution ..... 8
Revisions ..... 9
General Adjudication Information ..... 10
De Novo Review ..... 10
Burden of Proof ..... 10
Evidence Standard ..... 10
Overview ..... 11
U-1 Eligibility Requirements ..... 11
U-2, U-3, U-4, U-5 Eligibility Requirements ..... 11
Visa Cap/ Waiting List ..... 11
Duration of Status ..... 11
Extension of status (U2 through U-5) ..... 12
Jurisdiction ..... 13
IBIS ..... 13
A-file Requirement ..... 13
Initial Evidence ..... 14
U-2, U-3, U-4, U-5 Initial Evidence ..... 15
Interim Relief ..... 15
Passport or Border Crossing Card ..... 15
Law Enforcement Certifications ..... 16
General ..... 16
Properly executed I-918 Supplement B ..... 16
Evidentiary Weight of the Law Enforcement Certification ..... 16
Certification Requirements ..... 16
Failure to Submit U Nonimmigrant Status Certification (Form I-918, Supplement B) ..... 17
Eligibility Requirements: Qualifying Criminal Activity ..... 18
General ..... 18
Statutorily Enumerated Criminal Activity ..... 18
Evidence of "similar activity" ..... 19
Eligibility Requirements: Victim Definitions ..... 20
General ..... 20
Direct Victim ..... 20
Unusually Direct Victim ..... 20
Indirect Victim ..... 21
Victim of Murder / Manslaughter ..... 21
Victim of Witness Tampering, Obstruction of Justice or Perjury ..... 22
Victim is Incapacitated / Incompetent ..... 22
Culpability ..... 23
Substantial Physical or Mental Abuse ..... 24
Pre-existing Conditions ..... 24
Series of Acts ..... 24
Required Evidence ..... 25
Additional Evidence of Abuse ..... 25
Eligibility Requirement: Possesses Information ..... 26
General ..... 26
Evidence ..... 26
Victim Under 16 years of age ..... 27
Age Exception ..... 27
Incapacitated or Incompetent Victim ..... 27
Evidence of Incapacitation or Incompetence ..... 27
Evidence Parent/ Guardian/Next Friend Possesses Info ..... 28
Evidence of Relationship to Petitioner ..... 28
Eligibility Requirement: Helpfulness to Law Enforcement Authorities ..... 29
General ..... 29
Helpfulness ..... 29
Evidence of Helpfulness ..... 29
Certifying Official Responsible for Veracity of Certifications ..... 30
Ongoing Helpfulness ..... 30
Law Enforcement Withdraws Certification ..... 31
Procedure for Contacting Law Enforcement ..... 32
Eligibility Requirement: Criminal activity violated US law or occurred in the US ..... 33
General ..... 33
Criminal activity occurred in the United States ..... 33
Criminal activity violated the laws of the U.S ..... 33
Evidence ..... 34
Qualifying Family Members ..... 35
General ..... 35
Locating Qualifying Family Member Petitions ..... 35
Form Annotations ..... 35
Determining Qualifying Family Members ..... 36
Existence of the relationship ..... 36
Initial Evidence ..... 37
Prohibition for Certain Family Members ..... 37
Principal has Adjusted to LPR status. ..... 37
Age-out Restrictions ..... 38
Evidence of Qualifying Relationship ..... 39
Spouse of U-1 ..... 39
Biological Child of U-1 ..... 39
Step Child of U-1 ..... 39
Adopted Child of U-1 ..... 39
Parent of U-1 ..... 39
Sibling of U-1 ..... 40
Filing From Outside the United States ..... 41
General ..... 41
Filing ..... 41
Evidence ..... 41
Photo Requirements ..... 41
Worksheet Annotations ..... 41
Interim Relief Considerations ..... 42
General ..... 42
Interim Relief Continuation ..... 42
Law enforcement certifications ..... 42
Approvals ..... 42
Classifications and Duration of Status ..... 43
General ..... 43
Nonimmigrant classifications ..... 43
Duration of Status ..... 43
Interim Relief ..... 43
Biometrics ..... 44
General ..... 44
Process ..... 44
Form FD-258 ..... 44
Needing Biometrics (in the US) ..... 44
Needing Biometrics (outside the US) ..... 45
Failure to Appear for Biometric Capture (in the U.S.) ..... 45
Failure to Provide for Fingerprints (outside the US) ..... 46
Excusing Failure to Appear ..... 46
Fingerprint Results ..... 47
Unclassifiable Fingerprints ..... 47
Check CLAIMS for FP Response ..... 48
Fingerprint Response ..... 49
FD-258 in File but No Results in System ..... 51
Requesting Duplicate or Updated RAP Sheets for IDENT cases ..... 51
No Record Found ..... 52
Reviewing IDENT Response ..... 53
Inadmissibility/Waivers ..... 54
General ..... 54
Waiver Ability ..... 54
Grounds of Inadmissibility that may be Waived ..... 54
Waiver Approval ..... 55
Multiple I-192 Waivers Filed ..... 56
Waiver Denial ..... 56
Revocation of Waiver I-192 ..... 56
Effect of I-918 Revocation on Approved Waivers ..... 56
Waiver of Passport Requirement ..... 57
Form I-193 Waiver Filed ..... 57
I-192 FBI Name Check Process ..... 58
General ..... 58
Process ..... 59
How to Process "No Data Found" and "Error" Results ..... 60
Missing or Incorrect DOB ..... 60
Name Variations in NDOB result ..... 61
Incorrect A-number. ..... 61
FBI Name Check Response Chart ..... 62
Validity Dates ..... 63
General ..... 63
U-1 with Interim Relief. ..... 63
U-1 Scenarios ..... 63
U-1 Without Interim Relief. ..... 64
U-2 Through U-5, Principal and Derivative Had Interim Relief ..... 64
U-2, U-4 and U-5 Scenarios With Interim Relief ..... 65
U-3 Reaching 21 Before Validity Expires ..... 65
U-2 Through U-5 Neither Principal nor Derivative had Interim Relief ..... 65
U-2 through U-5 Scenarios Without Interim Relief ..... 66
U-2 through U-5: Principal's time expired but U-1 has I-485 pending ..... 66
U-2 through U-5: Principal's time expired ..... 66
U-1 has not filed the I-485 ..... 66
U-2 Through U-5 Interim Relief for the Principal Only ..... 67
U-2 Through U-5 Interim Relief for Derivative Only or Derivative's Interim Relief Predates the Principal's ..... 67
U-1 Through U-5 Interim Relief terminated for failure to file I-918/I-918A timely ..... 68
Decisions ..... 69
General ..... 69
Approval for U-1 (petitioner in the U.S.) ..... 69
Approval for U-1 (petitioner outside the U.S.) ..... 69
Approval of U-2 through U-5 (qualifying family member in the U.S.) ..... 69
Approval of U-2 through U-5 (qualifying family member outside the U.S.) ..... 70
Multiple Filings ..... 70
Denial (principals) ..... 70
Denial (qualifying family members) ..... 70
NTA issuance ..... 70
Section 384: Disclosure of Information ..... 71
General ..... 71
Exceptions for Disclosure of Information ..... 71
Confidentiality Provisions ..... 72
Disciplinary Action for Violation ..... 72
Section 384: Adverse Information ..... 73
General ..... 73
Prohibition for Usage of Certain Adverse Information ..... 73
Source Determination ..... 73
Information from Public Sources ..... 74
Information Generated from Non-Public Sources ..... 75
Acknowledging Information in the File. ..... 75
Discovery of an apparent violation ..... 75
Employment Authorization. ..... 76
General ..... 76
U-1 Employment (alien in the U.S.) ..... 76
U-1 Employment (alien outside the U.S.) ..... 76
U-2 through U-5 Employment (alien in the U.S.) ..... 77
U-2 through U-5 Employment (alien outside the U.S.) ..... 77
Denial ..... 77
GUI CLAIMS Updating Errors ..... 77
Waiting List Process ..... 78
General ..... 78
Process for approvable ..... 78
I-918s and accompanying I-918As after the cap is reached ..... 78
Routing for all Waiting List Approvals ..... 78
Petition / Application Annotations ..... 79
Validity Dates - Principal (No Interim Relief) ..... 79
Validity Dates - Principal (Interim Relief) ..... 79
Validity Dates - Derivative (No Interim Relief) ..... 80
Validity Dates - Derivative (Interim Relief) ..... 80
I-918 / I-918A, I-912 Actions ..... 81
Effect of Revocation on numerical limit ..... 81
Revocation ..... 82
General ..... 82
Automatic Revocation ..... 82
Revocation on Notice ..... 82
Notice of Intent ..... 82
Notification of revocation ..... 83
Effect of revocation on principal ..... 83
Effect of revocation on derivative ..... 83
Appeal rights ..... 83
Notice to Appear (NTA) ..... 83
Appeals and Motions ..... 84
Appeal Rights ..... 84
Motion Rights ..... 84
Effect of Immigration Proceedings ..... 85
General ..... 85
Open proceedings at the time of filing. ..... 85
Final orders of removal, deportation or exclusion ..... 85
Effect of approvals on proceedings ..... 85
Trafficking Referrals ..... 86
General ..... 86
Qualifying cases ..... 86
Process ..... 86
General Processing Information ..... 87
General ..... 87
Record of Proceeding (ROP) ..... 87
System Access ..... 88
General ..... 88
Entering the U Database ..... 88
Searching for a Record ..... 90
Electronic Adjudication ..... 91
Updating in Access ..... 93
Updating a decision ..... 93
Approval of ..... 94
I-918 \& I-918A in ACCESS ..... 94
Denial of I-918 or I-918A in ACCESS ..... 94
RFE / Intent to Deny for I-918 or I-918A in ACCESS ..... 95
Verify Case History in ACCESS ..... 95
GUI Updating ..... 96
General ..... 96
Approval ..... 96
RFE ..... 97
Denial ..... 97
GUI Updating Errors. ..... 97
Claims Updating ..... 98
General ..... 98
I-192 APPROVAL ..... 98
I-192 Denial ..... 98
Glossary of Terms ..... 99
BIWPA ..... 99
Certifying Agency ..... 99
Certifying Official ..... 99
Indian Country ..... 99
Investigation or prosecution ..... 99
Military Installation ..... 100
Next friend ..... 100
Physical or mental abuse. ..... 100
Similar activity ..... 100
Qualifying family member ..... 100
United States ..... 101
U nonimmigrant status certification ..... 101
U interim relief. ..... 101
Victim of qualifying criminal activity ..... 101
Previous Revisions ..... 102
Changes Prior to Current Revision Date ..... 102

## Eligibility Requirements: Qualifying Criminal Activity

## General

Statutorily
Enumerated Criminal Activity

There are 26 crime categories listed in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice <br> Peonage | Trafficking * |
| Felonious Assault | Perjury | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Prostitution | Witness Tampering |
| Hostage |  |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

* Referrals will be made to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).


## Eligibility Requirements: Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Eligibility Requirements: Victim Definitions

## General

## Direct Victim

Unusually Direct Victim

The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.

There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:

- murder and manslaughter,
- victims of violent crimes who are incapacitated or incompetent, and
- victims of witness tampering, obstruction of justice, and perjury.

Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Eligibility Requirements: Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).

Example: A 36-year-old woman is murdered. Her mother files the I918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21; however, the petition may be considered in the direct victim context.

Victim of
Murder /
Manslaughter

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Eligibility Requirements: Victim Definitions, Continued

Victim of Witness Tampering, Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18 .

Continued on the next page

## Eligibility Requirements: Victim Definitions, Continued

Culpability An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking U nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

## Eligibility Requirements: Victim Definitions

Substantial
Physical or Mental Abuse

## Pre-existing Conditions

Series of Acts Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

## Eligibility Requirements: Victim Definitions, Continued

## Required Evidence

Additional Evidence of Abuse

Required evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Eligibility Requirement: Possesses Information

## General

Evidence
The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Eligibility Requirement: Possesses Information, Continued

Victim Under
16 years of age

## Incapacitated or Incompetent Victim

## Evidence of

 Incapacitation or IncompetenceAge Exception For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.
When the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.

Evidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Eligibility Requirement: Possesses Information, Continued

## Evidence of

 Relationship to Petitioner| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend Certification" <br> Possesses Info - Police reports <br>  - Court documents |  |

Evidence the parent/guardian/next friend possesses information may include:

- Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification"
- Court documents

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Eligibility Requirement: Helpfulness to Law Enforcement Authorities

## General

Helpfulness

Evidence of Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for U nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on U nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

Continued on next page

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Helpfulness in question

Certifying Official Responsible for Veracity of Certifications

Ongoing Helpfulness

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

The statute governing the helpfulness requirement (8 USC 1101(a)(15)(U)(i)(III)) is written in several verb tenses. This allows for aliens to file for U nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

## Disagreement between law enforcement agencies:

## Law <br> Enforcement Withdraws Certification

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement (on page 32) to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement.

If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for
Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | Officers will forward all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Eligibility Requirement: Criminal activity violated US law or occurred in the US

General<br>Criminal activity occurred in the United States

## Criminal

 activity violated the laws of the U.S.In order to qualify for U nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

USCIS interprets the phrase "violated the laws of the U.S." to mean criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

## Eligibility Requirement: Criminal activity violated US Iaw or occurred in the US, Continued

Evidence

Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

## Standard Operating Procedure (SOP)

# I-918, PETITION FOR U NONIMMIGRANT STATUS 

Prepared by: Center Training Unit<br>Vermont Service Center

March 25, 2013

## Table of Contents

Chapter 1: General ..... 4
General ..... 4
General Adjudication Information ..... 6
Overview ..... 7
Chapter 2: Filing Requirements ..... 11
Initial Evidence ..... 11
Law Enforcement Certifications ..... 13
Chapter 3: Eligibility Requirements ..... 16
Eligibility Requirements: Qualifying Criminal Activity ..... 16
Eligibility Requirements: Victim Definitions ..... 18
Eligibility Requirement: Possesses Information ..... 24
Eligibility Requirement: Helpfulness to Law Enforcement Authorities ..... 27
Eligibility Requirement: Criminal activity violated US law or occurred in the US ..... 31
Chapter 4: Qualifying Family Members ..... 33
Qualifying Family Members ..... 33
Evidence of Qualifying Relationship ..... 38
Chapter 5: Special Considerations ..... 40
Filing From Outside the United States. ..... 40
Interim Relief Considerations ..... 41
Chapter 6: Classifications and Duration of Status ..... 42
Classifications and Validity Dates ..... 42
Chapter 7: Biometrics ..... 43
Biometrics ..... 43
Fingerprint Results ..... 47
Fingerprint Refresh Procedure ..... 53
Chapter 9: Inadmissibility/Waivers ..... 54
Inadmissibility/Waivers ..... 54
Chapter 10: I-192 FBI Name Check ..... 61
I-192 FBI Name Check Process ..... 61
Chapter 12: Validity Dates ..... 67
Validity Dates ..... 67
Chapter 13: I-918A Age-Out Deferred Action Review ..... 76
I-918A Age-Out Deferred Action Review ..... 76
Chapter 14: Decisions ..... 80
Decisions ..... 80
Chapter 15: Section 384 ..... 82
Section 384: Disclosure of Information ..... 82
Section 384: Adverse Information ..... 84
Chapter 16: Employment Authorization ..... 87
Employment Authorization. ..... 87
Chapter 17: Waiting List ..... 89
Waiting List Process ..... 89
Chapter 18: Revocations ..... 93
Revocation ..... 93
Chapter 19: Appeals and Motions ..... 95Appeals and Motions95
Chapter 20: Immigration Proceedings ..... 97
Effect of Immigration Proceedings ..... 97
Chapter 21: Trafficking Referrals ..... 98
Trafficking Referrals. ..... 98
Chapter 22: General Processing ..... 99
General Processing Information ..... 99
Chapter 23: Adjudication ..... 102
Adjudication. ..... 102
Processing an Approval ..... 115
GUI Updating ..... 116
Claims Updating ..... 119
Glossary of Terms ..... 120
I-918 SOP Revisions ..... 123

## Chapter 3: Eligibility Requirements

 Eligibility Requirements: Qualifying Criminal Activity
## General

There are 26 crime categories listed in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Statutorily
Enumerated Criminal Activity

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

* Referrals will be made to the Bureau of Immigration and Customs

Enforcement (ICE) for cases involving trafficking. (See Trafficking
Referrals).

## Eligibility Requirements: Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in 101(a)(15)(U)(iii) of the INA.

## Eligibility Requirements: Victim Definitions

## General

## Direct Victim

Bystanders
Who Suffer
Unusually
Direct injuries

The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.

There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:

- murder and manslaughter,
- victims of violent crimes who are incapacitated or incompetent, and
- victims of witness tampering, obstruction of justice, and perjury.

Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Eligibility Requirements: Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).


## Example:

A 36-year-old woman is murdered. Her mother files the I-918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

Victim of<br>Murder /<br>Manslaughter

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Eligibility Requirements: Victim Definitions, Continued

Victim of Witness
Tampering,
Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18.

Continued on the next page

## Eligibility Requirements: Victim Definitions, Continued

Culpability

Substantial
Physical or
Mental Abuse

An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking $U$ nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

## The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

## Eligibility Requirements: Victim Definitions, Continued

Pre-existing Conditions

Series of Acts Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

[^1]
## Eligibility Requirements: Victim Definitions, Continued

## Required Evidence

## Additional

 Evidence of AbuseRequired evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Eligibility Requirement: Possesses Information

## General

Evidence
The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Eligibility Requirement: Possesses Information, Continued

Victim Under
16 years of age

Age Exception

Incapacitated or Incompetent Victim

When the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.

Evidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Eligibility Requirement: Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend Certification" <br> Possesses Info - Police reports <br>  - Court documents |  |

## Evidence of Relationship to Petitioner

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Eligibility Requirement: Helpfulness to Law Enforcement Authorities

## General

## Helpfulness

## Evidence of Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on $U$ nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

Continued on next page

March 25, 2013

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Helpfulness in question

Certifying Official Responsible for Veracity of Certifications

Ongoing Helpfulness

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

The statute governing the helpfulness requirement (8 USC 1101(a)(15)(U)(i)(III)) is written in several verb tenses. This allows for aliens to file for $U$ nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

## Disagreement between law enforcement agencies:

## Law <br> Enforcement Withdraws Certification <br> If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement. <br> If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

# Eligibility Requirement: Criminal activity violated US law or occurred in the US 

General<br>Criminal activity occurred in the United States

## Criminal activity violated the laws of the U.S.

In order to qualify for $U$ nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

USCIS interprets the phrase "violated the laws of the U.S." to mean criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

March 25, 2013

# Eligibility Requirement: Criminal activity violated US law or occurred in the US, continued 

Evidence

Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

## Standard Operating Procedure (SOP)

## I-918, PETITION FOR U NONIMMIGRANT STATUS

Prepared by: Center Training Unit<br>Vermont Service Center

December 2, 2013

## Table of Contents

General ..... 4
General ..... 4
General Adjudication Information ..... 6
Overview ..... 7
Filing Requirements ..... 11
Initial Evidence ..... 11
Law Enforcement Certifications ..... 13
Eligibility Requirements ..... 16
Qualifying Criminal Activity ..... 16
Victim Definitions ..... 18
Possesses Information ..... 23
Helpfulness to Law Enforcement Authorities ..... 26
Criminal activity violated U.S. law or occurred in the United States ..... 30
Qualifying Family Members ..... 32
Overview ..... 32
Eligibility ..... 33
Evidence of Qualifying Relationship ..... 37
Special Considerations ..... 39
Filing From Outside the United States ..... 39
Interim Relief Considerations ..... 40
Classifications and Duration of Status ..... 41
Classifications and Validity Dates ..... 41
Biometrics ..... 42
Overview ..... 42
Filing Location ..... 43
Failure to Appear or Provide Fingerprints ..... 44
Fingerprint Results ..... 46
Fingerprint Refresh Procedure ..... 52
Validity Dates ..... 53
Decisions ..... 61
Overview ..... 61
Approvals ..... 62
Denials ..... 64
Section 384 ..... 65
Disclosure of Information ..... 65
Use of Evidence in the File ..... 67
Chapter 10: Employment Authorization ..... 70
Overview ..... 70
U-1 ..... 71
U-2 through U-5 ..... 72
Denial and Updating Errors ..... 73
Wait List Process ..... 74
Overview ..... 74
Routing and Annotations ..... 75
Wait List Process Table ..... 76
Unlawful Presence and Revocations ..... 78
Revocations ..... 79
Overview ..... 79
Effects of Revocation ..... 81
Appeals and Motions ..... 82
Overview ..... 82
Motions to Reopen Denial for No. Supplement B ..... 83
Immigration Proceedings ..... 84
Effect of Immigration Proceedings ..... 84
Trafficking Referrals ..... 85
Trafficking Referrals ..... 85
Processing ..... 86
General Processing ..... 86
Record of Proceeding ..... 87
Duplicate Copies and Systems ..... 88
Adjudication ..... 89
Updating. ..... 89
Generating the Approval Notice ..... 90
Updating in HAVEN ..... 92
Processing an Approval ..... 102
GUI Updating. ..... 103
Glossary of Terms. ..... 106
I-918 SOP Revisions ..... 109

## Eligibility Requirements

## Qualifying Criminal Activity

## General

Statutorily Enumerated Criminal Activity

There are 26 crime categories listed in 101(a)(15)(U)(iii) of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution | Stalking |
| Fraud in Foreign Labor <br> Contracting |  |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

Make a referral to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).

## Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Victim Definitions

General<br>The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.<br>There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:<br>- murder and manslaughter,<br>- victims of violent crimes who are incapacitated or incompetent, and<br>- victims of witness tampering, obstruction of justice, and perjury.

## Direct Victim

Bystanders
Who Suffer
Unusually
Direct injuries
Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).


## Example:

A 36-year-old woman is murdered. Her mother files the I-918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

Important: to determine eligibility, look to the age of the victim at the time the crime occurred.

Victim of
Murder / Manslaughter

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Victim Definitions, Continued

Victim of
Witness
Tampering,
Obstruction of
Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18.

Continued on next page

## Victim Definitions, Continued

Culpability

Substantial
Physical or
Mental Abuse

An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking $U$ nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

## The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

## Victim Definitions, Continued

Pre-existing
Conditions

Series of Acts

## Required

 Evidence
## Additional Evidence of Abuse

Some victims may have a pre-existing physical or mental injury or conditions at the time of the abuse. Consider the extent to which any such conditions were aggravated by the qualifying criminal activity.

Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

Required evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Possesses Information

## General

Evidence

The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Possesses Information, Continued

Victim Under
16 years of age

When the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

Age Exception For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

## Incapacitated or Incompetent Victim

## Evidence of Incapacitation

 or IncompetenceEvidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend | Certification" |
| Possesses Info | - Police reports |
|  | - Court documents |

Evidence of Relationship to Petitioner

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Helpfulness to Law Enforcement Authorities

## General

## Helpfulness

## Evidence of <br> Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on $U$ nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

## Helpfulness to Law Enforcement Authorities, Continued

Helpfulness in question

Certifying
Official
Responsible for
Veracity of
Certifications

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

Ongoing The statute governing the helpfulness requirement (8 USC
Helpfulness
$1101(\mathrm{a})(15)(\mathrm{U})(\mathrm{i})(\mathrm{III}))$ is written in several verb tenses. This allows for aliens to file for $U$ nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

## Helpfulness to Law Enforcement Authorities, Continued

Disagreement between law enforcement agencies:

Law<br>Enforcement Withdraws Certification<br>If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement.<br>If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

## Helpfulness to Law Enforcement Authorities, Continued

Other
instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Criminal activity violated U.S. law or occurred in the United States

General

Criminal activity occurred in the United States

In order to qualify for $U$ nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

## Criminal USCIS interprets the phrase "violated the laws of the United States" to mean activity violated the laws of the United States criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

## Criminal activity violated U.S. law or occurred in the United States, Continued

Evidence Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

## Standard Operating Procedure (SOP)

# I-918, PETITION FOR U NONIMMIGRANT STATUS 

Prepared by: Center Training Unit<br>Vermont Service Center

May 1, 2013

## Table of Contents

Chapter 1: General ..... 4
General ..... 4
General Adjudication Information ..... 6
Overview ..... 7
Chapter 2: Filing Requirements ..... 11
Initial Evidence ..... 11
Law Enforcement Certifications ..... 13
Chapter 3: Eligibility Requirements ..... 16
Eligibility Requirements: Qualifying Criminal Activity ..... 16
Eligibility Requirements: Victim Definitions ..... 18
Eligibility Requirement: Possesses Information ..... 24
Eligibility Requirement: Helpfulness to Law Enforcement Authorities ..... 27
Eligibility Requirement: Criminal activity violated US law or occurred in the US ..... 31
Chapter 4: Qualifying Family Members ..... 33
Qualifying Family Members ..... 33
Evidence of Qualifying Relationship ..... 38
Chapter 5: Special Considerations ..... 40
Filing From Outside the United States ..... 40
Interim Relief Considerations ..... 41
Chapter 6: Classifications and Duration of Status ..... 42
Classifications and Validity Dates ..... 42
Chapter 7: Biometrics ..... 43
Biometrics ..... 43
Fingerprint Results ..... 47
Fingerprint Refresh Procedure ..... 53
Chapter 9: Inadmissibility/Waivers ..... 54
Inadmissibility/Waivers ..... 54
Chapter 10: I-192 FBI Name Check ..... 61
I-192 FBI Name Check Process ..... 61
Chapter 12: Validity Dates ..... 67
Validity Dates ..... 67
Chapter 13: I-918A Age-Out Deferred Action Review ..... 76
I-918A Age-Out Deferred Action Review ..... 76
Chapter 14: Decisions ..... 80
Decisions ..... 80
Chapter 15: Section 384 ..... 82
Section 384: Disclosure of Information ..... 82
Section 384: Adverse Information ..... 84
Chapter 16: Employment Authorization ..... 87
Employment Authorization. ..... 87
Chapter 17: Waiting List ..... 89
Waiting List Process ..... 89
Chapter 18: Revocations ..... 93
Revocation ..... 93
Chapter 19: Appeals and Motions ..... 95Appeals and Motions95
Chapter 20: Immigration Proceedings ..... 97
Effect of Immigration Proceedings ..... 97
Chapter 21: Trafficking Referrals ..... 98
Trafficking Referrals. ..... 98
Chapter 22: General Processing ..... 99
General Processing Information ..... 99
Chapter 23: Adjudication ..... 102
Adjudication. ..... 102
Processing an Approval ..... 115
GUI Updating ..... 116
Claims Updating ..... 119
Glossary of Terms ..... 120
I-918 SOP Revisions ..... 123

## Chapter 3: Eligibility Requirements

 Eligibility Requirements: Qualifying Criminal Activity
## General

There are 26 crime categories listed in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Statutorily
Enumerated Criminal Activity

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

* Referrals will be made to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).


## Eligibility Requirements: Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Eligibility Requirements: Victim Definitions

General

Direct Victim

Bystanders
Who Suffer
Unusually
Direct injuries

The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.

There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:

- murder and manslaughter,
- victims of violent crimes who are incapacitated or incompetent, and
- victims of witness tampering, obstruction of justice, and perjury.

Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Eligibility Requirements: Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).


## Example:

A 36-year-old woman is murdered. Her mother files the I-918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

Victim of<br>Murder /<br>Manslaughter

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Eligibility Requirements: Victim Definitions, Continued

Victim of Witness
Tampering,
Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18.

Continued on the next page

## Eligibility Requirements: Victim Definitions, Continued

Culpability

Substantial
Physical or
Mental Abuse

An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking $U$ nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

## The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

## Eligibility Requirements: Victim Definitions, Continued

Pre-existing Conditions

Series of Acts Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

[^2]
## Eligibility Requirements: Victim Definitions, Continued

## Required Evidence

## Additional

 Evidence of AbuseRequired evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Eligibility Requirement: Possesses Information

## General

Evidence
The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Eligibility Requirement: Possesses Information, Continued

Victim Under
16 years of age

Age Exception

Incapacitated or Incompetent Victim

## Evidence of Incapacitation

 or IncompetenceWhen the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.

Evidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Eligibility Requirement: Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend Certification" <br> Possesses Info - Police reports <br>  - Court documents |  |

## Evidence of Relationship to Petitioner

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Eligibility Requirement: Helpfulness to Law Enforcement Authorities

## General

## Helpfulness

## Evidence of Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on $U$ nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

Continued on next page

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Helpfulness in question

Certifying Official Responsible for Veracity of Certifications

Ongoing Helpfulness

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

The statute governing the helpfulness requirement (8 USC 1101(a)(15)(U)(i)(III)) is written in several verb tenses. This allows for aliens to file for $U$ nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

## Disagreement

 between law enforcement agencies:
## Law <br> Enforcement Withdraws Certification

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement.

If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Eligibility Requirement: Criminal activity violated U.S. law or occurred in the United States

General<br>Criminal activity occurred in the United States

## Criminal <br> activity violated the laws of the United States

In order to qualify for U nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

USCIS interprets the phrase "violated the laws of the United States" to mean criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

# Eligibility Requirement: Criminal activity violated U.S. Iaw or occurred in the United Statestates, Continued 

Evidence

Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

## Standard Operating Procedure (SOP)

## I-918, PETITION FOR U NONIMMIGRANT STATUS

Prepared by: Center Training Unit<br>Vermont Service Center

January 9, 2013

## Table of Contents

General ..... 3
General Adjudication Information ..... 5
Overview ..... 6
Initial Evidence ..... 10
Law Enforcement Certifications ..... 12
Eligibility Requirements: Qualifying Criminal Activity ..... 15
Eligibility Requirements: Victim Definitions ..... 17
Eligibility Requirement: Possesses Information ..... 23
Eligibility Requirement: Helpfulness to Law Enforcement Authorities ..... 26
Eligibility Requirement: Criminal activity violated US law or occurred in the US ..... 30
Qualifying Family Members ..... 32
Evidence of Qualifying Relationship ..... 36
Filing From Outside the United States ..... 38
Interim Relief Considerations ..... 39
Classifications and Duration of Status ..... 40
Biometrics ..... 41
Fingerprint Results ..... 45
Fingerprint Refresh Procedure ..... 51
Inadmissibility/Waivers ..... 52
I-192 FBI Name Check Process ..... 58
Validity Dates ..... 64
I-918A Age-Out Deferred Action Review. ..... 71
Decisions ..... 75
Section 384: Disclosure of Information ..... 77
Section 384: Adverse Information ..... 79
Employment Authorization. ..... 82
Waiting List Process ..... 84
Revocation ..... 88
Appeals and Motions ..... 90
Effect of Immigration Proceedings ..... 91
Trafficking Referrals ..... 92
General Processing Information ..... 93
Adjudication. ..... 95
Processing an Approval ..... 108
GUI Updating. ..... 109
Claims Updating ..... 112
Glossary of Terms ..... 113
I-918 SOP Revisions ..... 116

## Eligibility Requirements: Qualifying Criminal Activity

## General

## Statutorily

Enumerated Criminal Activity

There are 26 crime categories listed in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

* Referrals will be made to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).


## Eligibility Requirements: Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Eligibility Requirements: Victim Definitions

## General

## Direct Victim

Bystanders
Who Suffer
Unusually Direct injuries

The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.

There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:

- murder and manslaughter,
- victims of violent crimes who are incapacitated or incompetent, and
- victims of witness tampering, obstruction of justice, and perjury.

Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Eligibility Requirements: Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).

Example: A 36-year-old woman is murdered. Her mother files the I918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21; however, the petition may be considered in the direct victim context.

Victim of
Murder /
Manslaughter

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Eligibility Requirements: Victim Definitions, Continued

Victim of Witness Tampering, Obstruction of Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18 .

Continued on the next page

## Eligibility Requirements: Victim Definitions, Continued

Culpability

Substantial
Physical or
Mental Abuse

An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking $U$ nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

## The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

## Eligibility Requirements: Victim Definitions, Continued

Pre-existing Conditions

Series of Acts Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

[^3]
## Eligibility Requirements: Victim Definitions, Continued

## Required Evidence

## Additional Evidence of Abuse

Required evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Eligibility Requirement: Possesses Information

## General

Evidence
The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Eligibility Requirement: Possesses Information, Continued

Victim Under
16 years of age

## Incapacitated or Incompetent Victim

## Evidence of Incapacitation

 or IncompetenceAge Exception For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.
When the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

If the petitioner is incompetent or incapacitated, and therefore unable to demonstrate that he/she possesses information about the qualifying criminal activity, the following individuals may provide the required assistance to law enforcement:

1. Parent
2. Guardian
3. Next friend

For visa adjudication purposes, the parent, guardian, or next friend must provide:

- Evidence that he/she possesses information,
- Evidence of his or her qualifying relationship to the petitioner, and
- Evidence of the petitioner's incapacity or incompetence of the petitioner.

Evidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Eligibility Requirement: Possesses Information, Continued

Evidence of Relationship to Petitioner

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend  <br> Possesses Info Certification" <br>  - Police reports <br>  - Court documents |  |

Evidence the parent/guardian/next friend possesses information may include:

- Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification"
- Court documents

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Eligibility Requirement: Helpfulness to Law Enforcement Authorities

General

Helpfulness

## Evidence of Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on U nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

Continued on next page

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

Helpfulness in question

Certifying Official Responsible for Veracity of Certifications

Ongoing Helpfulness

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

The statute governing the helpfulness requirement (8 USC $1101(\mathrm{a})(15)(\mathrm{U})(\mathrm{i})(\mathrm{III}))$ is written in several verb tenses. This allows for aliens to file for U nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

# Eligibility Requirement: Helpfulness to Law Enforcement Authorities, Continued 

## Disagreement between law enforcement agencies:

## Law <br> Enforcement Withdraws Certification <br> If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement. <br> If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

# Eligibility Requirement: HelpfuIness to Law Enforcement Authorities, Continued 

Other instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Eligibility Requirement: Criminal activity violated US law or occurred in the US

General<br>Criminal activity occurred in the United States

## Criminal

 activity violated the laws of the U.S.In order to qualify for U nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

USCIS interprets the phrase "violated the laws of the U.S." to mean criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

## Eligibility Requirement: Criminal activity violated US law or occurred in the US, Continued

Evidence

Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.

## Vermont Service Center

## Standard Operating Procedure (SOP)

## I-918, PETITION FOR U NONIMMIGRANT STATUS

Prepared by: Center Training Unit<br>Vermont Service Center

December 2, 2013

## Table of Contents

General ..... 4
General ..... 4
General Adjudication Information ..... 6
Overview ..... 7
Filing Requirements ..... 11
Initial Evidence ..... 11
Law Enforcement Certifications ..... 13
Eligibility Requirements ..... 16
Qualifying Criminal Activity ..... 16
Victim Definitions ..... 18
Possesses Information ..... 23
Helpfulness to Law Enforcement Authorities ..... 26
Criminal activity violated U.S. law or occurred in the United States ..... 30
Qualifying Family Members ..... 32
Overview ..... 32
Eligibility ..... 33
Evidence of Qualifying Relationship ..... 37
Special Considerations ..... 39
Filing From Outside the United States ..... 39
Interim Relief Considerations ..... 40
Classifications and Duration of Status ..... 41
Classifications and Validity Dates ..... 41
Biometrics ..... 42
Overview ..... 42
Filing Location ..... 43
Failure to Appear or Provide Fingerprints ..... 44
Fingerprint Results ..... 46
Fingerprint Refresh Procedure ..... 52
Validity Dates ..... 53
Decisions ..... 61
Overview ..... 61
Approvals ..... 62
Denials ..... 64
Section 384 ..... 65
Disclosure of Information ..... 65
Use of Evidence in the File ..... 67
Chapter 10: Employment Authorization ..... 70
Overview ..... 70
U-1 ..... 71
U-2 through U-5 ..... 72
Denial and Updating Errors ..... 73
Wait List Process ..... 74
Overview ..... 74
Routing and Annotations ..... 75
Wait List Process Table ..... 76
Unlawful Presence and Revocations ..... 78
Revocations ..... 79
Overview ..... 79
Effects of Revocation ..... 81
Appeals and Motions ..... 82
Overview ..... 82
Motions to Reopen Denial for No. Supplement B ..... 83
Immigration Proceedings ..... 84
Effect of Immigration Proceedings ..... 84
Trafficking Referrals ..... 85
Trafficking Referrals ..... 85
Processing ..... 86
General Processing ..... 86
Record of Proceeding ..... 87
Duplicate Copies and Systems ..... 88
Adjudication ..... 89
Updating. ..... 89
Generating the Approval Notice ..... 90
Updating in HAVEN ..... 92
Processing an Approval ..... 102
GUI Updating. ..... 103
Glossary of Terms. ..... 106
I-918 SOP Revisions ..... 109

## Eligibility Requirements

## Qualifying Criminal Activity

## General

Statutorily Enumerated Criminal Activity

There are 26 crime categories listed in 101(a)(15)(U)(iii) of the INA that constitute qualifying criminal activity. Petitioners must demonstrate that they are a victim of one of these crimes.

To meet the requirements for qualifying criminal activity, the certified crime must be:

1. One of the statutorily enumerated crimes;
2. The attempt, conspiracy or solicitation to commit one of those crimes; or
3. Criminal activity substantially similar to those statutorily enumerated crimes.

Qualifying criminal activity consists of one or more of the following, or any similar activity, in violation of Federal, State, or local criminal law:

| Abduction | Incest (victim is a <br> minor) | Rape |
| :--- | :--- | :--- |
| Abusive Sexual <br> Contact | Involuntary <br> Servitude | Sexual Assault |
| Blackmail | Kidnapping | Sexual Exploitation |
| Domestic Violence | Manslaughter | Slave Trade |
| Extortion | Murder | Torture |
| False Imprisonment | Obstruction of <br> Justice | Trafficking * |
| Felonious Assault | Peonage | Unlawful Criminal <br> Restraint |
| Female Genital <br> Mutilation | Perjury | Witness Tampering |
| Hostage | Prostitution | Stalking |
| Fraud in Foreign Labor <br> Contracting |  |  |

NOTE: The attempt, conspiracy or solicitation to commit any of these listed crimes also constitutes qualifying criminal activity.

Make a referral to the Bureau of Immigration and Customs Enforcement (ICE) for cases involving trafficking. (See Trafficking Referrals).

## Qualifying Criminal Activity, Continued

Similar activity For the purposes of adjudication, "similar activity" refers to criminal offenses in which the nature and the elements of the offense(s) are substantially similar to the statutorily enumerated list of criminal activities.

The wide variety of criminal statutes in Federal, State and local law often result in criminal activity being named differently despite the nature and the elements of the crime being comparable. Qualifying criminal activity may also occur during the commission of a non-qualifying criminal act. Though a perpetrator may not be charged with or prosecuted for the qualifying criminal activity but instead for the non-qualifying criminal activity. However, a qualifying crime must be certified.

## Example:

In the course of investigating the crime of embezzlement, federal law enforcement discovers that the subject of the investigation also batters his alien wife. The battery could be a qualifying crime if the law enforcement official certifies the battery, whether or not the law enforcement agency chooses to forward those findings for additional investigation.

Evidence of "similar activity"

When the criminal activity is not directly on point with the statutorily listed activity, the petitioner is encouraged to submit evidence demonstrating how the activity is substantially similar to one of the enumerated crimes.

## Example:

Police certify they are investigating a robbery. In the course of the robbery, the alien victim was beaten with a baseball bat. The only crime on the certification is robbery. However, the attack during the robbery may be considered substantially similar to felonious assault due to the nature and ferocity of the beating. Refer to the essential elements of the specific codified section of law for the crime that was certified to assist in this determination.

## Evidence of 'similar activity' may include, but is not limited to:

1. A copy of the criminal statute showing the essential elements of the crime.
2. Factual information about the crime (from police reports, investigations, court transcripts, affidavits, etc.) demonstrating the similarity to the crimes enumerated in $101(\mathrm{a})(15)(\mathrm{U})(\mathrm{iii})$ of the INA.

## Victim Definitions

General<br>The petitioner must demonstrate he/she has suffered substantial physical or mental abuse as a result of having been a victim of qualifying criminal activity.<br>There are provisions for both direct and indirect victims of qualifying criminal activity. These provisions provide specific guidance for instances involving:<br>- murder and manslaughter,<br>- victims of violent crimes who are incapacitated or incompetent, and<br>- victims of witness tampering, obstruction of justice, and perjury.

## Direct Victim

Bystanders
Who Suffer
Unusually
Direct injuries
Direct victim means an alien who is directly and proximately harmed by qualifying criminal activity.

Any I-918 may be considered under the definition of direct victim.

In rare instances, a bystander during the commission of qualifying criminal activity may be eligible for consideration as a victim. Though the individual was not the one acted upon, the commission of the criminal activity may have harmed the individual in a substantial physical or mental way. See 72 FR 53014.

## Example:

A pregnant bystander witnesses a violent crime and the resulting stress triggers her to have a miscarriage. This individual may be considered a victim for the purposes of this classification.

## Victim Definitions, Continued

Indirect Victim

- The definition of victim extends beyond those directly acted upon to include those indirectly harmed by the criminal activity, such as cases involving murder and manslaughter.
- This allows for the identification of someone as a victim when the direct victim is not available or not sufficiently able to participate in an investigation or prosecution.
- Broadening the definition of victim also allows for consideration of the crimes not against a person, such as witness tampering, obstruction of justice and perjury.
- If a petitioner does not meet the definition of indirect victim, the petition must be considered in direct victim context (i.e. demonstrating direct and proximate harm based on the qualifying criminal activity).


## Example:

A 36-year-old woman is murdered. Her mother files the I-918 as the victim. The petitioner does not meet the restrictions for the "indirect victim" category as the deceased is over the age of 21 ; however, the petition may be considered in the direct victim context.

Important: to determine eligibility, look to the age of the victim at the time the crime occurred.

Victim of
Murder / Manslaughter

A petitioner may be considered an indirect victim of murder or manslaughter, if he/she is one of the following in relation to the deceased:

1. Spouse of the deceased
2. Child under age 21 of the deceased
3. (If the deceased was under the age of 21 years) the parents of the deceased and unmarried siblings under the age of 18 of the deceased.

## Victim Definitions, Continued

Victim of
Witness
Tampering,
Obstruction of
Justice or Perjury

Victim is Incapacitated / Incompetent

A petitioner may be considered a victim of witness tampering, obstruction of justice or perjury, if:

1. The petitioner has been directly or proximately harmed by the perpetrator of the witness tampering, obstruction of justice or perjury;

AND
2. There are reasonable grounds to conclude that the perpetrator committed the witness tampering, obstruction of justice or perjury offense, at least in principal part, as a means:
a) To avoid or frustrate efforts to investigate, arrest, prosecute, or otherwise bring to justice the perpetrator for other criminal activity; or
b) To further the perpetrator's abuse or exploitation of or undue control over the petitioner through manipulation of the legal system

The broader definition of victim allows for consideration of certain family members of individuals who are incapacitated or incompetent. This allows those certain family members to fully participate in an investigation and/or prosecution of crimes committed against the incapacitated or incompetent victim.

An alien may be considered a "victim", if he/she is one of the following in relation to the incapacitated or incompetent victim of a crime:

1. Spouse
2. Child under age 21
3. (If the incompetent/incapacitated victim is under the age of 21 years) the parent and unmarried siblings under the age of 18.

Continued on next page

## Victim Definitions, Continued

Culpability

Substantial
Physical or
Mental Abuse

An alien being investigated or prosecuted for the qualifying criminal activity is excluded from being recognized as a victim of that criminal activity. Additionally, an alien being investigated or prosecuted for the qualifying criminal activity is excluded as a derivative of an alien who received or is seeking $U$ nonimmigrant status based on that criminal activity.

This exclusion does not apply to an alien who committed a crime other than the one under investigation or prosecution, even if the crimes are related. USCIS draws a distinction between being culpable for the qualifying crime versus being culpable for other crimes.

## Example One:

An alien pays to be smuggled into the United States and illegally enters the country. In the process of the smuggling activity, the alien becomes a victim of involuntary servitude. Such an alien is not excluded as a victim.

## Example Two:

An alien attempts to rob a bank and is shot by a police officer during the attempted robbery. The alien is excluded from classification as a victim of aggravated assault in relation to the shooting.

The "substantial" standard in this eligibility requirement addresses both the severity of the injury suffered by the victim and the severity of the abuse inflicted by the perpetrator.

## The following should be taken into consideration when determining whether physical or mental abuse at issue qualifies as substantial:

1. The nature of the injury inflicted;
2. The severity of the perpetrator's conduct;
3. The severity of the harm suffered;
4. The duration of the infliction of harm; and
5. The extent to which there is permanent or serious harm to the appearance, health, or physical or mental soundness of the victim.

No single factor is a prerequisite to establish whether the abuse was substantial. The existence of one or more of the factors does not automatically create a presumption that the abuse suffered was substantial.

## Victim Definitions, Continued

Pre-existing
Conditions

Series of Acts

## Required

 Evidence
## Additional Evidence of Abuse

Some victims may have a pre-existing physical or mental injury or conditions at the time of the abuse. Consider the extent to which any such conditions were aggravated by the qualifying criminal activity.

Some abuse may involve a series of acts or occur repeatedly over a period of time. Consider the abuse in its totality to determine whether it is substantial. A series of acts taken together may be considered to have caused substantial physical or mental abuse even where no single act alone meets that burden.

Required evidence to establish that an alien has been the victim of substantial physical or mental abuse based on qualifying criminal activity consists of the following:

1. A properly executed Form I-918, Supplement B, "U Nonimmigrant Status Certification" will be given significant weight.
2. A signed statement by the petitioner describing the facts of the victimization; if the victim is under the age of 16 , incapacitated or incompetent, a parent, guardian or next friend may submit the statement on behalf of the petitioner

NOTE: The certification is not considered conclusive evidence that the petitioner is a victim of substantial physical or mental abuse. Petitioners are required to submit sufficient evidence to demonstrate that they meet this eligibility criterion.

Additional evidence to demonstrate the abuse suffered may include, but is not limited to:

- Reports and affidavits from police, judges and other court officials
- Reports from medical personnel
- Affidavits from clergy or school officials
- Reports from social workers or other social agencies
- Protection orders
- Photos of the injuries supported by affidavits from individuals who have personal knowledge of the facts regarding the criminal activity.


## Possesses Information

## General

Evidence

The petitioner must possess information about the qualifying criminal activity of which he or she is a victim.

A petitioner will be considered to possess information about qualifying criminal activity of which he or she is a victim if he or she has knowledge of details concerning that criminal activity that would assist in the investigation or prosecution of that criminal activity.

Possessing information about a crime of which the petitioner is not the direct or indirect victim does not satisfy this requirement.

Evidence to establish that an alien possesses information about qualifying criminal activity consists of the following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

The certification alone is not considered conclusive to demonstrate that the petitioner meets this eligibility requirement.

Special considerations exist regarding the possessing of information for petitioners under age 16 at the time of the crime, petitioners who are incapacitated or petitioners who are incompetent.

## Possesses Information, Continued

Victim Under
16 years of age

When the victim is under 16 years of age, the requirement to possess information about the criminal activity can be satisfied by the following individuals providing the necessary evidence to law enforcement on behalf of the petitioner:

1. Parent,
2. Guardian; or
3. Next friend.

For visa adjudication purposes, the parent, guardian or next friend must provide evidence of his or her qualifying relationship to the petitioner as well as demonstrate that he/she possesses the required information.

Age Exception For instances where the age exception is being utilized, the age of the victim on the day on which an act constituting an element of the qualifying criminal activity first occurred is the applicable age to consider for triggering the exception.

## Incapacitated or Incompetent Victim

## Evidence of Incapacitation

 or IncompetenceEvidence of the incapacitation or incompetence may include:

- Medical reports regarding the incapacitation
- Reports of licensed medical professionals demonstrating the incapacity or incompetence of the petitioner
- Court declaration of incompetence


## Possesses Information, Continued

| Evidence | Evidence the parent/guardian/next friend possesses information may include: |
| :--- | :--- |
| Parent/ |  |
| Guardian/Next | - Properly executed Form I-918 Supplement B, "U Nonimmigrant Status |
| Friend | Certification" |
| Possesses Info | - Police reports |
|  | - Court documents |

Evidence of Relationship to Petitioner

Evidence of the relationship to the petitioner may include:

- Birth certificate of the petitioner
- Court documents demonstrating recognition of the individual as "next friend"
- Court documents demonstrating recognition of the individual as the guardian


## Helpfulness to Law Enforcement Authorities

## General

## Helpfulness

## Evidence of <br> Helpfulness

The petitioner must demonstrate that he or she has been, is being or is likely to be helpful to a government official or authority in the investigation or prosecution of the qualifying criminal activity.

Helpful means assisting law enforcement authorities in the investigation or prosecution of the crime of which he or she is a victim.

In order for the petitioner to remain eligible for $U$ nonimmigrant status, he or she cannot refuse or fail to provide reasonably requested information and assistance. USCIS interprets the statue to impose an ongoing responsibility to provide assistance when there is an ongoing need.

If the petitioner only reports the crime and is unwilling to provide information concerning the criminal activity to allow an investigation to move forward, or refuses to continue to provide assistance to an investigation or prosecution, this does not constitute helpfulness.

In order to qualify for permanent residence based on $U$ nonimmigrant status, the alien must not have unreasonably refused to provide assistance in the criminal investigation or prosecution.

Evidence to establish that an alien meets the helpfulness eligibility criteria includes but is not limited to following:

1. Form I-918 Supplement B, "U Nonimmigrant Status Certification"
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials.

Special considerations exist regarding helpfulness for petitioners:

- under age 16 at the time of the crime,
- who are incapacitated or
- who are incompetent.

Special considerations also exist for the certification for those individuals previously accorded interim relief.

## Helpfulness to Law Enforcement Authorities, Continued

Helpfulness in question

Certifying
Official
Responsible for
Veracity of
Certifications

USCIS believes it is in the best position to determine whether the petitioner is fulfilling the helpfulness requirement for this visa. Claims of helpfulness made on a certification may be considered primary but not presumptive evidence of helpfulness. You may question these claims when a review of the record warrants it. Such a determination will be made on a case-by-case basis and be driven primarily by evidence contained in the record.

The alien may choose which law enforcement agency to ask for his/her certification. USCIS is not in a position to contact every prosecution district after receiving certifications from investigating authorities to verify that the prosecutor agrees with the original investigator's certification. Certifying officials are responsible for the veracity of the certifications they provide. If a certifying agency's stance changes on any given certification, the certifying agency is responsible for contacting USCIS.

Ongoing The statute governing the helpfulness requirement (8 USC
Helpfulness
$1101(\mathrm{a})(15)(\mathrm{U})(\mathrm{i})(\mathrm{III}))$ is written in several verb tenses. This allows for aliens to file for $U$ nonimmigrant status at various times in the investigation or prosecution.

This creates an on-going requirement that the alien remain cooperative with the certifying agency (as it pertains to the alien's qualifying criminal activity) while applying for and throughout the alien's time in U nonimmigrant status.

If USCIS is made aware that the alien ceased cooperating with law enforcement in regard to the qualifying criminal activity, then USCIS will contact the certifying agency to obtain information to determine whether the alien is satisfying the on-going helpfulness requirement.

The helpfulness requirement is written in several verb tenses which allows for helpfulness at the start of an investigation but also requires the on-going cooperation through the sentencing phase, if it should reach that stage, as the investigation and prosecution is interpreted to include the sentencing phase of the justice system.

## Helpfulness to Law Enforcement Authorities, Continued

Disagreement between law enforcement agencies:

Law<br>Enforcement Withdraws Certification<br>If the original certifying agency withdraws or disavows its certification, the alien can no longer be considered to meet the helpfulness requirement.<br>If the withdrawal is received after the petition is approved, the petition and all derivative petitions may be revoked.

The range of certifying agencies covers Federal, State and local law enforcement as well as certain other agencies who have criminal investigative jurisdiction in their respective areas of expertise. This array has the potential to create contradicting opinions within law enforcement over which entity has the dominate power to determine helpfulness at various stages of criminal cases.

The question of hierarchy within the Federal, State or local law enforcement systems is not relevant in the context of USCIS adjudication. The merits and weight of the evidence the various agencies can provide is the determinative factor.

## Scenario:

You receive a certification from a judge citing an alien was helpful during the sentencing phase of a qualifying crime of which that alien is a victim. You also receive opposing information from the attorney who prosecuted the qualifying crime. Review the contradictory assessments from the law enforcement authorities in light of the totality of the evidence provided for the I-918. If additional evidence is needed to clarify the contradicting law enforcement authorities, follow the steps described in Procedure for Contacting Law Enforcement to obtain such information. Review the evidence received on a case-by-case basis to determine whether the alien meets the helpfulness requirement.

Weigh the offerings of the contradicting agencies/officials in light of the requirements of the visa.

## Helpfulness to Law Enforcement Authorities, Continued

Other
instances:

Whenever you can articulate concerns regarding the helpfulness of a petitioner, you may seek authorization from a supervisor to contact the certifying agency or any other related law enforcement agency. You do not need to seek authorization to request additional evidence from the petitioner.

Incidents beyond the alien's control may affect the course of an investigation or prosecution. The alien's eligibility shall not be adversely affected for circumstances of that nature.

## Example:

The alien submits a certification from a police officer for the crime of battery. The perpetrator is killed in a car accident prior to the charge going to trial. USCIS receives a letter from the prosecutor stating the case is no longer open due to the death of the defendant so that the alien can no longer be considered helpful. The alien victim is not at fault in the failure to prosecute in this case. The alien may still rely on the initial certification to demonstrate he/she met the helpfulness criteria.

Procedure for Contacting Law Enforcement

If you have reason to believe the petitioner's helpfulness to, or continuing cooperation with the investigation or prosecution should be questioned, you may contact the certifying official for further information.

| Stage | Description |
| :---: | :--- |
| 1 | The officer forwards all requests to contact the certifying <br> agency to the ISO 3 assigned to the U program. |
| 2 | The ISO 3 reviews the filing and determines whether the law <br> enforcement agency should be contacted. |
| 3 | If contact is warranted, the ISO 3 forwards the file and relevant <br> questions to the Center Fraud Detection Operations Unit <br> (CFDO). |
| 4 | CFDO will initiate and conduct all contact with the certifying <br> agency or other related law enforcement officials and provide <br> results of the contact. |

The results of the contact and any documentation it generates will also be placed in the record.

## Criminal activity violated U.S. law or occurred in the United States

General

Criminal activity occurred in the United States

In order to qualify for $U$ nonimmigrant status, the criminal activity that resulted in the victimization of the petitioner must either violate the laws of the United States or occur in the United States.

USCIS interprets the phrase "occurred in the United States" to mean qualifying criminal activity that occurred in the United States that is in violation of U.S. law.

## Criminal USCIS interprets the phrase "violated the laws of the United States" to mean activity violated the laws of the United States criminal activity that occurred outside the United States that is in violation of U.S. law.

This entails criminal activity that occurred outside the United States but that fits within a type of criminal activity listed in section 101(a)(15)(U)(iii) of the Act. Such activity will be considered to violate U.S. law if it violates a federal statute that specifically provides for extraterritorial jurisdiction.

## Example:

Per 18 U.S.C. 2423(c), the United States has the jurisdiction to investigate and prosecute cases involving U.S. citizens or nationals who engage in illicit sexual conduct outside the United States, such as sexually abusing a minor.

Prosecution of the certified crime does not need to actually occur as the statute only requires the petitioner to be helpful in the investigation or prosecution of the criminal activity. Prosecution may not be possible in some cases due to factors such as an inability to extradite the defendant.

Continued on next page

## Criminal activity violated U.S. law or occurred in the United States, Continued

Evidence Evidence to establish that the criminal activity violated U.S. law or occurred in the United States includes but is not limited to the following:

1. Properly executed Form I-918 Supplement B, "U Nonimmigrant Status Certification" stating where the criminal activity occurred
2. Police reports
3. Affidavits from police or judges
4. Documents from other court officials or law enforcement officials

If the criminal activity on Form I-918, Supplement B, occurred outside the United States, there must also be evidence demonstrating the statutory authority providing extraterritorial jurisdiction to prosecute the offense in a U.S. federal court.


[^0]:    Continued on next page

[^1]:    Continued on next page

[^2]:    Continued on next page

[^3]:    Continued on next page

