**ICE – Contact my Immigration Attorney at ICWC!**

May 2, 2017

**RE: First Middle Last1 Last2 (DOB: mm/dd/yyyy)**

 **Date of Last Entry to the U.S.: Month Year**

To Whom It May Concern:

**The Immigration Center for Women and Children (ICWC) represents the above-referenced individual**. If our client is stopped for questioning or detained by any federal, state or local enforcement agency, including but not limited to Department of Homeland Security, Customs and Border Protection or Immigration and Customs Enforcement, they request notification to our office prior to answering **any** questions.

Ifthe above-referenced person cited in this letteris detained, please ensure that they are not deported before counsel can file Form I-246, the stay of removal request. Our client has lived in the United States since the date listed above, and is therefore not subject to expedited removal pursuant to INA § 235(b)(1)(A)(iii)(I). Our client has been advised to request a hearing to determine their immigration status in the United States and will not agree to voluntary return to their country of origin in lieu of a hearing.

Please do not hesitate to call our office, *phone number highlighted above*, if you have any questions about this matter.

Sincerely,

Staff Name

Staff Position